

REGULAR PLANNING COMMISSION MEETING
MORRISON TOWN HALL
110 STONE STREET
TUESDAY, JUNE 11, 2019
7:00 P.M. – 9:00 P.M.

(NOTE: ALL AGENDA ITEMS ARE ELIGIBLE FOR DISCUSSION AND POSSIBLE
VOTE BY THE PLANNING COMMISSION)

1. CALL TO ORDER
2. ROLL CALL
3. AMENDMENTS TO THE AGENDA
4. PUBLIC TO ADDRESS THE PLANNING COMMISSION
5. PRESENTATIONS AND HEARINGS
 - a) Public Hearing – Amendment to the Old Town Overlay District Regarding Signs
 - b) Public Hearing – Amendment to the Comprehensive Plan
6. APPROVALS OF MINUTES
 - a) May 7, 2019
7. STAFF REPORTS
 - a) Planner
 - b) Town Manager
8. BOARD OF TRUSTEE MINUTES
 - a) May 14, 2019
 - b) May 21, 2019
9. ADJOURNMENT

Reasonable accommodation will be provided upon requests for persons with disabilities. If you require any special accommodation in order to attend a Planning Commission meeting, please call the Deputy Town Clerk at 303-697-8749. Next Regular Planning Commission meeting is Tuesday, July 9, 2019 at 7:00 P.M.

MEMORANDUM

Date: June 11, 2019
To: Morrison Planning Commission
From: Jennifer Woods, Town Planner
Subject: Planner Report
Attachments: 1. Proposed Sign and Outdoor Lighting Code Update
2. Project Tracking Chart, Updated June 2019



EVALUATING POSSIBLE CHANGES TO THE SIGN CODE FOR OLD TOWN ISSUES IDENTIFIED & PROPOSED CODE AMENDMENT

1. Lighting (Uplighting & Differing Brightness Levels)

The code does not regulate sign illumination levels specifically or uplight or glare as there are no aerial property lines. Additionally, the zero light trespass requirement is difficult to regulate, especially when the building or appurtenance a lit sign is placed on directly abuts or hangs over the right of way/sidewalk.

Proposed Code Amendment: Update the Outdoor Lighting Code and require BUG Rating System Lighting Zone 1 (B-1, U-0, G-1) and alternative lighting levels for Landmark Signs. Some light trespass, up to two (2) foot candles, will be allowed on an adjacent sidewalk if a sign or building lighting are placed on a wall or window of a business whose building is located on property lines abutting a sidewalk.

What is the BUG Rating System?

The Illuminating Engineering Society (IES) "Luminaire Classification System for Outdoor Luminaires," recommends evaluating fixtures based on three factors: Backlight, Uplight, and Glare (also called BUG ratings). BUG ratings are available from some light manufacturers based on photometric testing of the light fixture. The letter will indicate the type of feature being rated: B for Backlight, U for Uplight, and G for Glare. The number will correspond to a specific photometric reading from the light fixture that has been defined by the IES and is thus consistent among manufacturers.

Backlight ratings are intended to measure light thrown behind the light and potentially outside the area intended to be lit and potentially trespassing onto neighboring properties. Uplight ratings evaluate light shining above a 90 degree angle; an Uplight rating of U0 (Uplight - Zero) is equivalent to using a full cutoff (also called a fully shielded) light fixture. Glare ratings measure the light emitted from a fixture between the 60 and 90 degree angle below the horizontal. The light bulb must be adequately recessed inside the fixture edges and the fixture designed to reduce or eliminate light emitted from the fixture between 60 and 90 degrees below the 90 degree horizontal mark. This specification restricts sideways light more than a fixture with an Uplight rating of zero and is considered a full cut-off or fully shielded fixture.

2. Incompatible Sign Types & Sizes

Code specifies placement of metal signs in relation to electrical wires. The code assumes that metal signs are the only signs internally wired, but there are metal components in all wall and ground-mounted signs, including those that are externally illuminated. Additionally, glass and plastic materials used in signage are prohibited. The code assumes

these as sign types, but they are not defined in the code, and are really materials. As such, the assumed intent is to restrict incompatible sign materials.

Certain signs are intended for certain built environments. For instance, larger ground set signs should be utilized when buildings are setback from the street and their entrances may not be as visible, and therefore a freestanding sign visible from the street helps customers find the entrance to the establishment. Where buildings/businesses abut the street, monument signs would be unnecessary, but multi-tenant signs may be necessary. For signs intended to be visible to motorists, the size of a sign and its letter sizes should be based on a motorist's ability to see and comprehend a sign message in relation to the speed of the vehicle, which in Old Town should be 25 mph. As the code currently allows, a single business could have one 100 square foot sign (or two signs that are cumulatively 100 square feet) along with a 32 square foot ground mounted sign, which is a large amount of signage.

Site signs that are non-illuminated and less than six (6) square feet seem to be for informational, directional or pedestrian purposes and are also exempt from permitting. The height restriction of 42 inches assumes these are ground set signs, but they could also be window, wall and blade/hanging signs oriented to pedestrians. The setback requirements also assume the building is setback from the street, which many existing buildings directly abut the street and have no setback. A similar allowance should be provided for similar types of "small" signs, such as window or wall signs that either providing wayfinding or information for vehicles or pedestrians (Open/Closed, Entrance/Exit, Menu Board, Concert Poster, etc).

Proposed Code Amendment: Clarified sign clearance requirements and sign material types. The intent of exempting site signs has been expanded to wall and window signs under six (6) square feet under certain conditions, including no illumination. Restricted sign letter heights to a maximum of two (2) feet and reworked the Maximum Gross Surface Area of Signs allowed per district, including:

- Clarify that businesses may have a primary and secondary signs, also allowing only those businesses that are set back from the street to have a freestanding sign. As noted above, some additional signs may be allowed that do not require a permit.
- Reduce the ground-set sign size to 32 square feet (in all commercial districts where allowed for consistency).
- Only allow an uplighting exception for ground set signs under 10 feet in height and where landscaping is provided.

3. *No Design Standards Particular to Old Town Overlay*

The Old Town Historic Overlay is in a commercial zoning district. Many of the signs that would be considered characteristic are not internally illuminated, rather externally illuminated, artistically individualized signs. Many buildings are directly behind the sidewalk and on the property line, so minimizing illumination levels to the extent necessary for drivers to find businesses, while allowing signs to enhance the sidewalk/pedestrian environment and streetscape is the ultimate goal.

Proposed Code Amendment: Create a path for landmarking historic signs, instead of utilizing the variance process. Add design intent in coordination with the adopted design guidelines for Old Town Overlay District.

CHAPTER 1 ARTICLE I OUTDOOR SIGNS (Amended Section Only)

10-11-3: GENERAL STANDARDS:

- D. Prohibited Sign Types: No flashing signs, rotating or moving signs, animated signs, signs with moving lights or signs which create the illusion of movement shall be permitted. **No sign or sign lighting shall create a traffic hazard or a distraction to motorists or pedestrians or create a public nuisance.** A sign whereon the current time and/or temperature are indicated by intermittent lighting shall not be deemed to be a flashing sign.
- E. **Metal-Sign Clearances:**
1. ~~Signs constructed of metal and illuminated by a means requiring internal wiring or electrically wired accessory fixtures attached to a metal sign shall maintain a free clearance to grade of nine feet (9').~~
 2. ~~No metal ground sign shall be located within eight feet (8') vertically and four feet (4') horizontally of electric wires or conductors in free air carrying more than forty eight (48) volts, whether or not such wires or conductors are insulated or otherwise protected.~~
- F. ~~Glass And Plastic Signs~~ **Sign Materials:** Signs principally constructed of glass or glossy plastic materials shall be prohibited in all zone districts. Metallic signs shall be finished so as to eliminate any glare or reflection from the sign surface. No phosphorescent or reflective paint shall be used on any sign surface. All materials used shall be compatible with the historic character of the town and with surrounding uses and signage and shall, as nearly as possible, resemble natural materials.
- G. Illumination:
1. Illumination may be provided externally by an indirect and concealed source or the sign may be internally lit. ~~subject to the following limitations:~~ **Sign lighting shall not exceed the illumination levels provided in Chapter 8 Outdoor Lighting. Except:**
 - i. Freestanding signs less than ten (10) feet in height may uplit provided that the light does not extend beyond the face of the sign and the area around the base of the sign is landscaped.
 - ii. Landmark signs shall produce no more than three hundred (300) lumens (approximately the light emitted by a forty [40] watt incandescent bulb). In addition, any historic unshielded fixtures should be diffused if possible (i.e., using translucent glass instead of transparent glass), if diffusion is consistent with historical or cultural considerations.
 - 1.2. ~~a) no light shall shine directly beyond the lot on which the sign is located; b) neither direct nor reflected light shall create a traffic hazard or a distraction to motorists or pedestrians or create a public nuisance.~~
 3. Gas lit tubing may be used for window signs otherwise meeting the requirements of the sign code in commercial districts.

4. Lighting for signs shall be held to the minimum needed to convey the sign's message. Sign lighting shall not be so bright and distracting as to be a traffic hazard. External light sources for the purposes of sign lighting should be placed in an inconspicuous location where it will not obscure other features of the building.

H. Landmark Signs.

1. A Landmark sign is a nonconforming sign erected on 50 years ago or more, that has been determined by the Town Board to be, or identify, a significant community landmark..
2. The Town Planner shall classify a sign as a landmark sign if the sign complies with all of the following criteria:
 - i. There is evidence that the sign was installed on or before fifty (50) years preceding the date of submittal for landmark sign status; and
 - ii. The sign is, or identifies a use or business that is, generally recognized as a significant community landmark; and
 - iii. The sign, though nonconforming, is in harmony with the purpose and intent of the sign regulations.
3. A nonconforming sign may continue to exist if it is determined by the Town Manager or her/his designee that the sign qualifies as a landmark sign. Landmark signs may continue to exist except as follows: any landmark sign that undergoes a name change, or has twenty (20) percent or more of the text or structure changed shall be brought into conformance immediately with the current sign code.
- I. Legal Nonconforming Signs. Legal nonconforming signs may continue to exist except as follows:
 1. Any legal nonconforming sign that undergoes a name change, or has twenty (20) percent or more of the sign face or structure changed, shall be brought into conformance immediately with the current sign code.
 2. Any legal nonconforming sign that is damaged in excess of fifty (50) percent of the original value of the sign shall be brought into conformance immediately with the current sign code.
 3. Any legal nonconforming sign that is relocated or replaced shall be brought into conformance immediately with the current sign code.
 4. Legal nonconforming signs may be removed for cleaning and routine maintenance, i.e., repainting, cleaning, changing of lighting and wiring, and may be replaced without being brought into conformance with the current sign code.

2-

10-11-4: EXEMPTIONS

L. Site Signs: Site signs are freestanding signs constructed of vinyl, wood or metal that shall not exceed six (6) square feet per face and not more than forty two inches (42") high. Site signs shall be set back a minimum of five feet (5') from any property line and are limited to one per street frontage. Except in the Old

Town Overlay District, where site signs may be setback two (2) feet from the property line when buildings are setback from the sidewalk in the public right of way.

Q. Wall Signs: Wall signs are exempted from permitting when all of the following criteria are met:

1. Are oriented to pedestrians, not vehicles.
2. Affixed to a structure below the roofline or parapet.
3. Constructed of vinyl, wood or metal.
4. Shall not exceed six (6) square feet in area.
5. Shall not be illuminated.

R. Window Signs:

1. Are oriented to pedestrians, not vehicles.
2. Affixed to a structure below the roofline or parapet.
3. Constructed of vinyl, wood or metal.
4. Shall not exceed six (6) square feet in area.
5. Shall not be illuminated.

10-11-6: CT DISTRICT

- A. General: Signs may be erected, altered and maintained only for a permitted use in the district in which the signs are located; and shall be located on the same lot as the permitted use.
- B. Number Of Signs Permitted: Two (2) exterior signs, one (1) primary and one (1) secondary sign, are allowed per business on each wall, including projecting signs, roof signs and wall signs. In addition, one ground sign shall be permitted for each lot where the building in which the business is located is setback ten (10) feet or more.
- C. Maximum Gross Surface Sign Area:
1. ~~Wall signs, one hundred (100) square feet~~ Primary Sign. Each business is allowed one (1) primary sign not to exceed a size of 15% of the façade area on which it is placed.
 2. ~~Site signs, six (6) square feet; forty two inches (42") in height; five foot (5') setback limited to one per street frontage; no illumination~~ Secondary Sign. Each business is allowed one (1) secondary sign not to exceed 15 square feet in size.
 3. ~~All other signs~~ If the business is setback ten (10) or more feet from the public right of way, a freestanding sign may be allowed if its location maintains clear sight at driveways and shall not exceed, thirty two (32) square feet per sign face, not to exceed two (2) sign faces.
- D. Maximum Letter Height: No sign letter may exceed two (2) feet in height.
- ~~D~~E. Maximum Height: All signs, twenty feet (20'), except wall signs shall not project beyond the existing roofline or parapet.

- ~~E.F.~~ Minimum Height: None; except, any sign hanging over any pedestrian walkway shall maintain a clearance to ground of at least seven feet (7').
- G. Required Setback: None; however, no sign shall extend more than six feet (6') over any property line and if located within the right of way is subject to Town Manager approval.
- H. Design Guidelines for Signs in the Old Town Overlay District:
 1. Signs may feature art and be highly graphic in form, expressive, and individualized. Encourage signs to incorporate art, education, history, and other whimsical, creative, and informative elements.
 2. The landmarking of historic signs is strongly encouraged and the Town supports collaborative opportunities with local artists.
 3. Ensure that signage is representative of the business and compatible with the unique character and natural beauty of the Town of Morrison.
 4. Lighting of signage shall be compatible with the architectural character of the building and the surrounding area; and is compatible with signs on adjoining premises.

~~F.~~

10-11-7: C1 AND C2 DISTRICTS

- A. General: Signs may be erected, altered and maintained only for a permitted use in the district in which the signs are located; and shall be located on the same lot as the permitted use.
- B. Number Of Signs Permitted: Two (2) ~~exterior signs~~, one (1) primary and one (1) a secondary sign, are allowed per business on each wall, including projecting signs, roof signs and wall signs. In addition, one ground sign shall be permitted for each lot where the building in which the business is located is setback ten (10) feet or more.
- C. Maximum Gross Surface Area:
 - ~~1.5.~~ Primary Sign. Each business is allowed one (1) primary sign not to exceed a size of 15% of the façade area on which it is placed. ~~Wall signs, one hundred (100) square feet.~~
 - ~~2.6.~~ Secondary Sign. Each business is allowed one (1) secondary sign not to exceed 15 square feet in size. ~~Site signs, six (6) square feet; forty two inches (42") in height; five foot (5') setback limited to one per street frontage; no illumination.~~
 - ~~3.7.~~ If the business is setback ten (10) or more feet from the public right of way, a freestanding sign may be allowed if its location maintains clear sight at driveways and shall not exceed ~~All other signs~~, thirty two (32) square feet per sign face, not to exceed two (2) sign faces.
- D. Maximum Letter Height: No sign letter may exceed two (2) feet in height.
- ~~D.E.~~ Maximum Height: All signs, twenty feet (20'). No limitation for wall signs.
- ~~E.F.~~ Minimum Height: None; except, any sign hanging over any pedestrian walkway shall maintain a clearance to ground of at least seven feet (7').

- G. Required Setback: All signs, fifteen feet (15') from the front lot line.

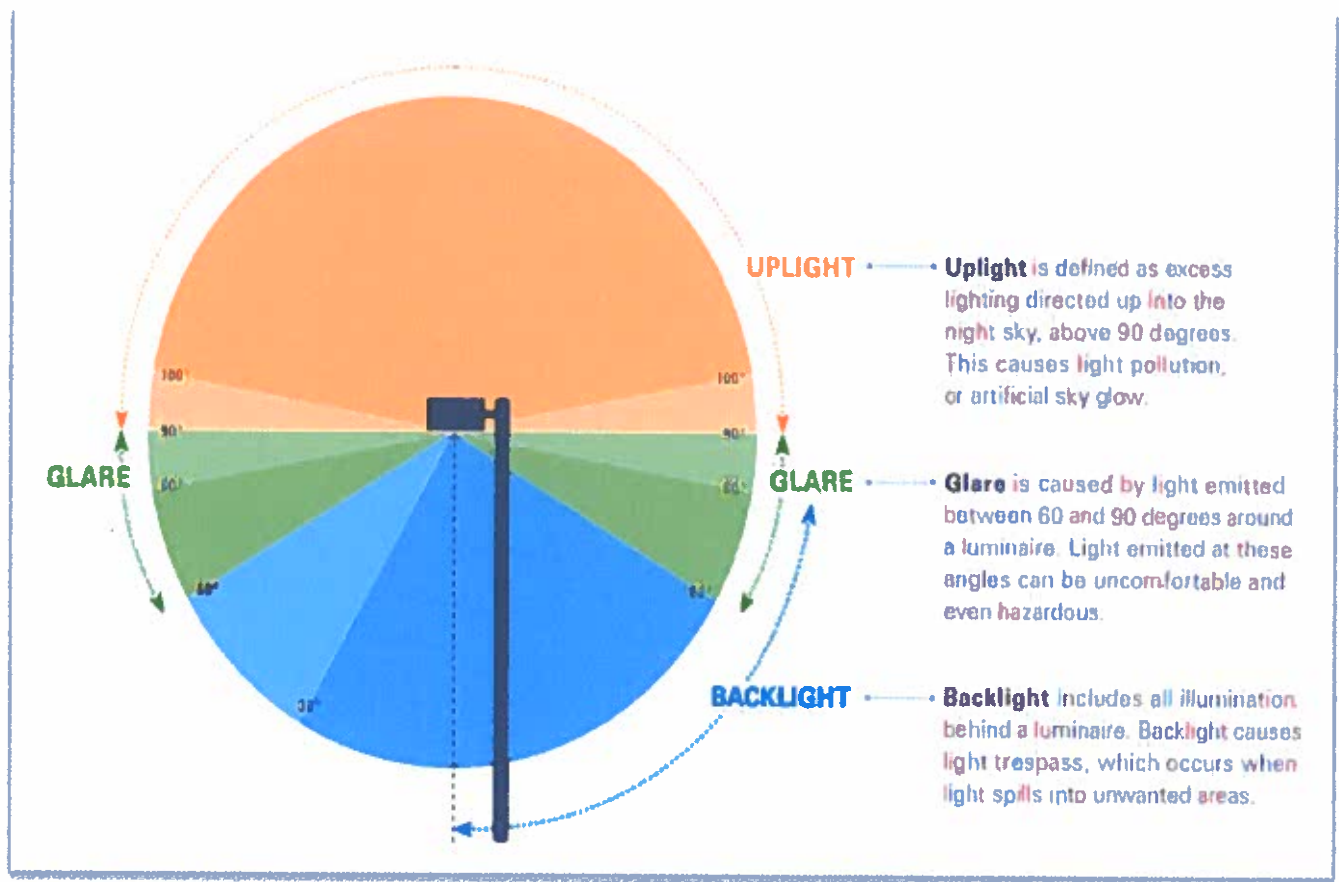
~~F.~~

CHAPTER 8 OUTDOOR LIGHTING

- A. Light Trespass Not Permitted: Outdoor lighting shall not cause light trespass on adjacent property or public rights of way, ~~except in the Old Town Overlay District where light trespass onto an adjacent to a public sidewalk may not exceed two (2) foot candles.~~ This restriction is the overarching standard to be applied to all outdoor lighting considerations.

- ~~G.B. Light Sources Shall Be Concealed: Any light source that is not fully shielded shall use material other than a clear lens material to enclose the light source. The point light source shall not be visible from adjacent properties or rights of way.~~ All lighting shall comply with the BUG Rating Lighting Zone 1 (LZ1) as required by The Illuminating Engineering Society (IES) "Luminaire Classification System for Outdoor Luminaires," as amended. The letter will indicate the type of feature being rated: B for Backlight, U for Uplight, and G for Glare and is visually represented in Figure XX below. The number will correspond to a specific photometric reading from the light fixture that has been defined by the IES and is thus consistent among manufacturers. The BUG Rating for LZ1 is B-1, U-0 and G-1.

Figure XX. BUG Diagram



C. Color Temperature Higher Than Three Thousand Four Hundred Kelvin: Outdoor light sources with a correlated color temperature higher than three thousand four hundred (30400) K are prohibited within the town; including, but not limited to: **LED**, mercury vapor, cool metal halide, low pressure sodium, neon and fluorescent.

F. Upward Direction Lights: Upward direction lights (architectural, landscaping, decorative, etc.) must be so shielded so there is no light trespass. In addition, lights for this purpose shall be fully contained within the vertical surface of the wall or object illuminated; this requirement may be satisfied either by an opaque top panel to the fixture, or by architectural overhang of the building so lighted. Light sources of upward direction lights shall not exceed thirty five (35) watts and shall not be visible from the property line or any public right of way.

M. Maximum Intensity: Maximum intensity of any outdoor lighting shall be ten (10) foot-candles, measured at ground level, except as otherwise provided herein.

Morrison
Project Tracking Chart
May 2019

Project Name	Project Description	Project Location	Submittal Date	Approval Date	Project Status	Applicant	Contact	Comments
Active Projects								
Bear Creek Nursing & Rehab	Lighting Compliance	150 Spring St	4/1/2019		Applicant Correcting	Genesis HC/Bear Creek Nursing and Rehab Center	darendall@greinerelectric.com or Matthew.Krom@graybar.com	After emailing with the lighting installer, Town Manager, staff, directors form Genesis/Bear Creek N & R Ctr. lighting installer and lighting consultant the lighting installer is producing eh CCR to <3,400 K and reducing light trespass levels to 0 at the property lines. The center will attempt to relocate its ADA stalls where lighting is more compatible with ADA requirements (while still in compliance with ADA standards). Staff recommended additional tree planting to help screen the lights above 25 feet, in addition to screening at the street level. Estimating 12 weeks for completion.
2019 Morrison Sign Code Update	Update Signs in Old Town Historic Overlay District	Old Town	6/11/2019		Adoption hearings (TBD)	Town of Morrison	Jennifer Woods	2/8/19 Recv'd Authorization to Proceed, 3/12/19 PC Agenda, PC continued to 4/9 mtg to address LED Lighting vs. LED signs, they want lumens (light pollution concerns) addressed, no moving parts, provide info on LED is an electronic message board. 4/9 meeting to discuss LED lighting and signage, gave staff go ahead to provide some prescriptions that follow the intent of the historic downtown overlay, including lighting. 5/14 to discuss night time sign survey and possible solutions to identified issues; public hearing 6/11
Walker Special Use Review	Special Use Review for Recreational and Social Facility	3153 Hwy 93	2/27/2019		Awaiting Applicant Response	Aaron and Kathlyn Walker	Aaron Walker thewalkertexasranger@gmail.com	6/25/18 Pre Application meeting; 3/7/19 Completeness Review; Rec'd revised Site Plan showing improvements within Town limits; Referrals Due on 4/5/19; Sent applicant referral letter on 4/5
2019 Small Cell Wireless Design Guidelines	Design standards or guidelines for small cell facilities	Old Town	2/8/2019		Data Gathering	Town of Morrison	CM	2/8/19 Recv'd Authorization to Proceed; Data Gathering - Target Fall work session
105 Canon Redevelopment	Minor Resubdivision, ROW Vacation, Floodplain Dev Permit	105 Canon St	4/1/2019		Vacation Public Hearing 5/14; Sub & Variance Awaiting Applicant Response	Kenneth Ferner	Kenneth Ferner	1/15/19 Checklist/Completeness review comments provided; 1/23 Pre-planning mtg took place; 2/11 follow-up mtg took place (decided to proceed with rebuilding main house first, determined no longer historic due to exterior modifications/permits pulled in 1990s, determined by legal no variance required to rebuild house due to fire damage), plans to come in for minor resub, f-o-w vaca, and Floodplain permit after pulling permits on main house; 4/1 Submittal deemed complete; application sent out for referral 4/8 (due 4/30); Notice sent to Neighbors on 4/8; Reviewer responses sent to applicant on 5/1; Applicant pursuing only the vacation at this time (Planning Commission public hearing on 5/14) - no resubmittal has been provided for the resubdivision or variance request.
2018 Comprehensive Plan Amdt/Rezoning	Re-evaluate future land uses in NW Morrison	North of Bear Creek Ave, West of Mt. Vernon	6/21/2018		PC Adoption Hearing 4/8/19	Town of Morrison	CM	11/13 PC recommended to proceed with Comp Plan Amdt only; 11/20 Board tabled until 1/1; 1/4/19 direction provided from Board to proceed with Comp Plan Amdt (no rezoning); 2/6-2/7 staff report provided to Town Manager; 3/12 PC Adoption hearing was continue to 4/9; No support for MU but liked all other edits. 4/9 Hearing continued till 6/11 to remove Red Rocks Ctr growth impact references.

Morrison
Project Tracking Chart
May 2019

Project Name	Project Description	Project Location	Submital Date	Approval Date	Project Status	Applicant	Contact	Comments
Outside Referrals								
470 and West Quincy Ave	Notice of Application for Rezoning, Plat, and SDP for construction of a gas station and convenience store, multi-tenant retail, hotel/hospitality, and office/industrial flex use buildings.	470 and West Quincy Ave.	5/10/2019		No comments submitted	Hawkins Development	Justin Montgomery jmontgom@jeffco.us	Notice of Application (19-106658PA); referral pending
Red Rocks Ranch Filing 2	Jeffcott Referral Pre & Final Plat to subdivide the property into 410 lots for single family detached/attached units, a commercial superlot, and tracts for future residential development and school.	NE Corner of C-470 and Morrison Rd (bound by W. Yale Ave. to North and S. Indiana St. to East)	4/24/2019 (2nd Submittal)		Awaiting Resubmittal	Rick Engineering	Case Manager Contact Information: jmontgom@jeffco.us	2/13/19 rec'd referral from Jeff Co (missed 1st round) - Pre & Final Plat to subdivide the property into 410 SF detached/attached units, commercial superlot, and tracts for future residential dev, school & park land; 2/21 referral comments issued; 4/24 2nd referral response submitted 5/7 requesting to review the Subdivision Improvement Agreement.
Red Rocks Ranch Floodplain Permit 19-104205FPA	Floodplain permit application for a Conditional Letter of Map Revision, Rooney Gulch.	NE Corner of C-470 and Morrison Rd (bound by W. Yale Ave. to North and S. Indiana St. to East)	3/19/2019		Greg Weeks Review	IMEG (Town Floodplain Engineer)	Lindsey Wire: lwire@co.jefferson.co.us	Comments due 4/2 - Sent to Greg Weeks to review; 3/24 CM follow up to have Greg send comments to us
Red Rocks Ranch Filing No. 2	Alternative Standard Request	NE Corner of C-470 and Morrison Rd	1/23/2019		Awaiting Resubmittal	Rick Engineering	Lindsey Wire: lwire@co.jefferson.co.us	2/13 referral comments issued
Indigo at Red Rocks Filing No. 4	Major Site Plan and Major Subdivision Final Plat	2800 S Rooney Rd	2/25/2019		Awaiting Resubmittal	Baseline Corp	Kara Mueller Karmue@lakewood.org	FA-19-002 & SP-19-005; 2/25 comments issued
Indigo at Red Rocks Filing No. 5	Minor subdivision and major site plan to plat and develop 24 townhome units	2800 S Rooney Rd	5/7/2019		Awaiting Resubmittal	Baseline Corp	Kara Mueller Karmue@lakewood.org	SP-19-013 & FI-19-008; 5/24 comments issued
Indigo at Red Rocks Apartments	Major site plan for 160 apartment units	2800 S Rooney Rd	5/7/2019		Awaiting Resubmittal	Baseline Corp	Kara Mueller Karmue@lakewood.org	SP-19-014; 5/24 comments issued
Solterra Filing No. 21	61 townhome units	2300 S McIntyre St	4/25/2019		Awaiting Resubmittal	PlanWest Inc.	Kara Mueller Karmue@lakewood.org	FI-19-007 & SP-19-012; 5/17 comments issued
3051 S Rooney Road	Rezone, Amend ODP to modify and expand allowed uses	3051 S Rooney Rd	1/11/2019		Awaiting Resubmittal	Rooney Road LLC and Trinity III LLC (John Bandimere)	Justin Montgomery jmontgom@jeffco.us	1/16/19 referral comments issued
Mountain Villages at Willow Springs	Rezone from A-2 and C-1 to PD to allow age-restricted housing 55+ in the form of single family, multi-family, and convenience commercial	17000 Belleview Ave	4/24/2019		Awaiting Resubmittal		Mike Madrid mmadrid@co.jefferson.co.us	12/12/17 rec'd 1st referral from Jeff Co; 1/2/18 referral comments issued; 4/24 3rd Referral, comments sent 5/1 (no additional comments; applicant stated they would meet with the Town; let JeffCo know and will update them if the applicant meets with the Town)
Approved Projects								
Block 24 and Block 27, Morrison Annexation	Annexation and Zoning	3636 4th St	10/24/2018	1/3/2019	Approved with conditions	Sean and Celeste Forey	Sean Forey/Jamee Chambers	1/3/19 Board approved with conditions
120 Bear Creek Ave. Sign Permit	Sign Permit	120 Bear Creek Ave	2/21/2019	3/1/2019	Approved	Danielle Zimmerman from Fort + Horn	Lyndsey Paavilainen	2/21/19 MG reviewed Sign Permit application and sent comments to applicant
Meadowsweet Gifts and Wellness	Sign Permit	120 Bear Creek Ave. A	5/13/2019	5/24/2019	Approved	Talai Franz	Talai Franz, herbinalchemy@gmail.com	3/14 Rec'd sign application; 3/17 MG sent comments to Talai to address; 5/21 Talai submitted review comments; 5/24 MG drafted final approval and sent to applicant
Potential Projects								
Bandimere Parking Lot Expansion	SDP	3401 S Rooney Rd (Parcel 40-363-00-004)			Awaiting Submittal of Pre-App Materials	Bandimere	Ben Thurston, Baseline Engineering	11/2/2018 initial inquiry rec'd; 1/15 response provided; 11/16 CM took calls with Town Manager and Legal to determine process
Aggregate Industries PUD Amendment	PUD Amendment				Awaiting submittal of App Materials	Aggregate Industries	Joel Bolduc <joel.bolduc@aggregateindustries.com>	4/1 Meeting with applicant. 4/15 sent meeting notes to applicant after staff review; 6/7 applicant follow up

**TOWN OF MORRISON BOARD OF TRUSTEES
MORRISON TOWN HALL, 110 STONE STREET
REGULAR MEETING OF THE BOARD OF TRUSTEES
TUESDAY, MAY 7, 2019
6:00 P.M.**

Call to Order. Mayor Sean Forey called the regular Town Board Meeting to order at 6:00 P.M.

Roll Call. Mayor Sean Forey, Trustees Christopher Wolfe, Venessa Angell, Earl Aukland, Katie Gill, Debora Jerome, and Paul Sutton were present. A quorum was established.

Staff Present. Kara Winters (Town Manager), Gerald Dahl (Town Attorney), George Mumma (Police Chief), and Lyndsey Paavilainen (Town Clerk).

Amendments to the Agenda. None.

Public to Address the Board.

Margaretta Caesar, 102 Canon Street. Caesar has concerns with the Soda Lakes property's current state and questions if it is the property owner's intent to "junk up" the property for the purpose of offering to clean up the property in a deal. Caesar also questioned if the property owner respects the property and the Town because of its current state.

Daniel Powell, 105 Canon Street. Powell introduced himself as the new Horton House property owner. Powell stated he is excited to make Morrison his primary residence and has an anticipated project completion date of October, 2019. Powell noted he has been working with Town Staff on the floodplain and building permitting processes and understands the property's condition is an eye sore for the Town. Powell concluded he wants to be a good neighbor and is looking forward to calling Morrison home.

Kathleen Dichter, 109 Spring Street. Dichter stated the entry way looks nice and thanked the Board and staff for addressing the nursing home lights issue. Dichter also wanted to confirm that while Alleyfest would not be happening in 2019, Ciderfest would still be held.

Dave Killingsworth, 403 Bear Creek Avenue. Killingsworth first stated Sgt. Leo's recent Hogback article was great. Second, Killingsworth had questions regarding the purpose of the recent property acquisition and the ADA requirements for the current Town Hall and Town Offices, as he does not see a need for a new building. Third, Killingsworth offered his opinions on how to handle Red Rocks traffic; from letting lights cycle through, allowing traffic to circulate freely, building a second lane into the rock wall on Morrison Road heading west to Mount Vernon, and opening old Alameda for incoming traffic on concert days.

Mayor Forey, first addressed Caesar's concerns with the Soda Lakes encampment stating the Town has been working with Jefferson County to remove the squatters and hung "No Trespassing" signs. Forey also noted the squatters are claiming the Homesteading Act on the property, which has brought more dimensions to the matter, but he is hoping the issue will be resolved soon.

Mayor Forey secondly addressed the concerns with Red Rocks traffic and the issue of how to move attendees out of the park as safely and as quickly as possible. Forey stated he understands this creates a bottlenecking issue throughout Town. Due to other voiced concerns

from the audience, Chief Mumma stated he will look into the issue of pedestrian crossings at the liquor store light during Red Rocks traffic control.

Presentations and Hearings.

Soda Lakes Property Discussion- Ranko Macevic. Dahl first opened the discussion with a brief summarization of the property, currently in Jefferson County, and the legislative annexation and quasi-judicial zoning procedures if the property owner was to file an application with the Town. Dahl advised the Board, because there is not a live application for zoning, the Board can discuss the possibility of annexation and zoning of the property in a public meeting.

Ranko Macevic, 3664 Soda Lakes property owner, first introduced himself and his business, Colorado Homes, and reviewed his current and recent building projects throughout Colorado with the Board. Macevic made it known that he does care about the property, and requests for the Town's input on what they want developed on this property. Macevic stated he is interested in building a three story, low profile hotel on the site and would like to work closely with the Town on the design of the building and site plan. Macevic added he is not interested in competing with local businesses and believes a hotel would generate revenue for the Town. Macevic briefly mentioned while there may be public improvements required to develop the property, such as a new bridge, he is not a public donor and would require compensation for improvements, though the terms would be negotiable. Macevic understands the natural beauty of the area and proposed to bring forth a design concept that would respect the natural surroundings. Macevic has requested Town and resident input to help determine if a hotel is a plausible development of the property, as he does not want to waste his time, or money, on a concept that will ultimately be turned down by the Board.

The Board stated they appreciated Macevic attending the meeting and taking the time to introduce himself and his proposal for development to the community. The Board eagerly requested community input with their thoughts of a hotel development on the property. Forey requested the Board talk with their neighbors about the idea and encourage their input at either a Board meeting or on the Town Survey that will be released. Forey stated the Town will be in touch with Macevic after the Town Survey results are reviewed.

2015 International Building Code- Dan Wester. Dan Wester and Emily Richards, SAFEbuilt, proposed for the Town to adopt the 2015 International Building Code. Wester stated the Town is currently using the 2006 code, but recommends the adoption of the 2015 code due to local surrounding jurisdictions' adoption of the code, their efforts in increasing uniformity throughout the area for contractors and permit review requirements, and for the updated applicable code sections such as; historic structures, fire code requirements, energy codes, and building technologies. Wolfe made a motion to direct the Town Attorney to proceed with drafting an ordinance for the adoption of the 2015 Building Code. Gill seconded the motion. All present voted in favor of the motion.

Trustee Angell left the meeting at 7:21 P.M.

General Business.

Ordinance 473- An Ordinance Amending Title 4, Chapter 1 of the Morrison Municipal Code to Add Certain Criminal Offenses. Jerome made a motion to continue the discussion of Ordinance 473- An Ordinance Amending Title 4, Chapter 1 of the Morrison

Municipal Code to Add Certain Criminal Offenses to the May 21, 2019 meeting. Sutton seconded the motion. All present voted in favor of the motion.

Resolution 2019-04- A Resolution Approving A One-Year Extension of a Revocable License Agreement with DYK, Inc., dba Morrison Holiday Bar, Allowing Occupation of a Part of Mill Street Right-of-Way. Wolfe made a motion to approve Resolution 2019-04- A Resolution Approving a One-Year Extension of a Revocable License Agreement with DYK, Inc., dba Morrison Holiday Bar, Allowing Occupation of a Part of Mill Street Right-of-Way. Sutton seconded the motion. All present voted in favor of the motion.

Proclamation- 50th Anniversary of Municipal Clerks Week. Gill made a motion to approve the Proclamation recognizing the 50th Anniversary of Municipal Clerks Week, May 5-11, 2019. Aukland seconded the motion. All present voted in favor of the motion.

Morrison Trailhead/ Municipal Building Feasibility Analysis. Winters stated the Town has been working with Jefferson County Open Space (JCOS) on the renovation of the Mt. Falcon trailhead parking lot, and the possibility of using the land for a new municipal building. Winters stated due to this partnership, Jefferson County has requested the Town uses the funds from a JCOS grant that was originally granted to the Town for the trail connection from the Museum to the Post Office, for the purpose of conducting a feasibility study to evaluate trailhead access, improvements and potential relocation of the Town's municipal building. Wolfe made a motion to approve \$25,000 JCOS grant funds to be used for the Morrison Trailhead/ Municipal Building feasibility Analysis to be conducted by Mundus Bishop. Jerome seconded the motion. All present voted in favor of the motion.

Appointment of Board of Adjustment Member. Gill made a motion to appoint Jennifer Singer to the Board of Adjustment for a three year term. Sutton seconded the motion. All present voted in favor of the motion.

Appointment of Planning Commission Alternate. Sutton made a motion to appoint Shari Raymond as an Alternate Planning Commissioner for a two year term. Gill seconded the motion. All present voted in favor.

Spring Street Annexation. Winters stated two property owners within the proposed Spring Street Annexation would like to be annexed into Town. Winters stated due to the Town's initiation of the annexation, she asked if the annexation fees for the properties could be waived. Sutton made a motion to direct the Town Attorney to draft an annexation agreement waiving the annexation fees for 311 and 315 Spring Street. Wolfe seconded the motion. All present voted in favor of the motion.

Special Event Support Agreement- Phillips 66. Wolfe made a motion to approve the Special Event Support Agreement for the Morrison Police Department to provide Support Services to Apro, LLC, which operated Phillips 66 for certain 2019 Red Rocks events. Sutton seconded the motion. All present voted in favor of the motion.

Replacement of Totaled Police Vehicle Unit #7. Winters stated a Police vehicle was totaled in January and needs to be replaced. Winters confirmed the Police Department is not

adding to their fleet. Aukland made a motion to approve the purchase of a 2019 Chevrolet Tahoe in the amount of \$36,854.00 + up-fitting fees, following the CIRSA payment of \$15,211.48 and the restitution of \$13,522.20. Gill seconded the motion. All present voted in favor of the motion.

Departmental Reports.

Public Works. The Board agreed the Low Zone Tank looks great and that Town Clean Up Days went well. Winters answered questions regarding; the Town's overflow, the diversion of the flow, relocation of the drain valve located on the Denver Mountain Parks property, Town's retention of the excess water, and Genesee's release valve odor from their well.

Police Department. The Board appreciates the enforcement of vehicles using the exit lane as a lane on C-470.

Town Manager. Winters stated she will send the collected edits and changes to Corona Insights for the Town Survey. Winters stated once the mailing address list and survey questions are finalized, a flyer explaining how to access the survey online will be sent out to residents, renters, business and property owners in the Town, and people are able to request paper surveys as well. The Board requested that the survey results be published.

Town Attorney. No questions. No Comments.

Building Department. No questions. No comments.

Consent Agenda. Wolfe made a motion to approve the Consent Agenda dated May 7, 2019. Jerome seconded the motion. All present voted in favor of the motion.

Board Comments. Forey reiterated that he would like the Trustees to talk to their neighbors about the Soda Lakes property and let them know the Board is encouraging public input about a possible hotel on the site. It was decided there will be a chance for public comment on the property at the upcoming Board meetings until the survey is completed. Forey added the Town will be in touch with Macevic after the survey results have been reviewed.

It was decided the current zoning, uses by rights, of the Soda Lakes property be included in the next Board meeting's packet.

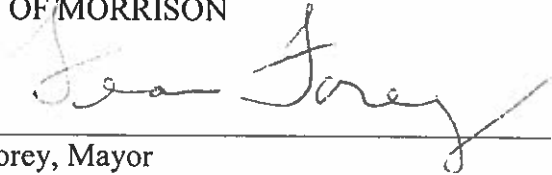
Sutton requested that the Town proclaims itself as a Dark Sky Community by adopting a proclamation for the month of June. Sutton believes this would help express the Town's values on light pollution and development. Other Trustees had concerns for the local businesses and expressed their stance that the Town's values are expressed in the Town Code, and therefore do not see the need for a proclamation.

Sutton requested for a Board Member to be named as a user on the GIS software his students are using in class. Winters stated she would get with Glendon Barrett regarding the Town's system and its user rights.

Hogback Article Discussion. The Board requested for the survey to be promoted and to encourage input regarding the Soda Lakes property and hotel development in the upcoming Hogback.

Adjournment. The Regular meeting was adjourned at 8:40 P.M.

TOWN OF MORRISON



Sean Forey, Mayor

ATTEST:


Lyndsey Paavilainen, Town Clerk

**TOWN OF MORRISON PLANNING COMMISSION
MORRISON TOWN HALL
110 STONE STREET
TUESDAY, MAY 14, 2019
7:00 P.M.**

Call to Order. Chairperson Jamee Chambers called the regular Planning Commission meeting to order at 7:02 P.M.

Roll Call. Chairperson Jamee Chambers, Commissioners Matt Schweich, Maja Stefansdottir, Todd Mercord, Jennifer Singer and Michael DeJonge were present. Shari Raymond was sworn in as an Alternate Commissioner.

Staff Present. Kara Winters (Town Manager), Jennifer Woods (Town Planner), and Lyndsey Paavilainen (Town Clerk).

Amendments to the Agenda. None.

Public to Address the Planning Commission. None.

Presentations and Hearings.

Partial Vacation of South Park Avenue Right of Way- 105 Canon Street.
Chairperson Chambers opened the Public Hearing at 7:05 P.M.

Staff Report. Woods first explained the purpose of the Public Hearing was to consider the request for a vacation of 18.83 feet of the north westerly section of South Park Avenue's Right of Way directly adjacent to 105 Canon Street, by the applicant Kenneth Ferrier, Two Pines Construction, LLC for property owner, Daniel Powell.

Woods reviewed the vicinity map of 105 Canon, the received submittal documents, and explained the approval process per Morrison Town Code regulations, and the criteria of approval for vacation requests. Woods stated the application was determined complete as of April 1, 2019 and explained once the Planning Commission makes a recommendation to the Board of Trustees, the Board will have the final decision of approval, in which that hearing date is to be determined.

In reviewing the Criteria for Approval, Woods highlighted; the identified public Right of Way and easements were no longer needed by the Town to serve any public purpose, the vacation of the identified public Right of Way would not leave any adjacent property owner without access to the public roadway, and the vacation of the identified public right of way was in the public interest.

In regards to the Criteria of Approval for Vacation Requests per the Town Code Subdivision Regulations, Woods stated the Staff recommends approval of the site plan submitted with the following condition; an official survey shall be submitted by the applicant showing the area to be vacated, not to exceed 18.83 feet of width along South Park Ave directly adjacent to the subject property and as depicted in the Site Improvement Study.

Applicant Report. Ken Ferrier, Two Pines Construction, 4383 S Beech Way, Morrison, addressed the Board and stated he is representing the property owner, Daniel Powell. Ferrier explained the purpose of the vacation request is in regards to the property's "carriage house" (also referred to as the "stagecoach house"), Right of Way encroachment, and the property owner's plan to subdivide the property into three lots in order to repurpose the

stagecoach house into a guest house. Ferrier verified it is the property owner's intention to retain the original appearance of the stagecoach house with its stone footprint for FEMA floodplain requirements and the main house would be his residence. Ferrier also confirmed it is not the property owner's intention to use the remodeled stagecoach house as a short term rental, nor would there be a tree house built on the property.

Public Comment. None.

Staff's Response. The Commissioners had questions about restrictions of dwelling units in the floodplain. Ferrier stated while the stagecoach's stone wall would be retained, living quarters could not be built below the rock wall and it is the intention to maintain the stagecoach's historic framework to offset FEMA requirements.

Due to discrepancies between the application and the surveyor in the number of feet requested to be vacated, 18.83 and 20 feet, the Commission stated they would require utilities in the right of way to be shown on the final official survey to ensure proper access to the main lines.

Chairperson Chambers closed the public hearing at 7:25 P.M.

Staff's Discussion and Decision. Singer made a motion to approve the application of Two Pines Construction, LLC, for a Partial Vacation of South Park Avenue Right of Way with the following conditions: an official survey shall be submitted by the applicant showing the area to be dedicated, including any utilities in the existing Right of Way, and not to exceed a width of 20 feet along South Park Avenue. DeJonge seconded the motion. All present voted in favor of the motion.

General Business.

Appointment of Board of Adjustment Members. Schweich made a motion to appoint Shari Raymond and Margaretta Caesar to the Board of Adjustment. Stefansdottir seconded the motion. All present voted in favor of the motion.

Approval of Minutes: Schweich made a motion to approve the April 9, 2019 minutes. Stefansdottir seconded the motion. All present voted in favor of motion.

Staff Reports.

Town Planner- Sign Code for Old Town Overlay District. Woods reviewed the findings from the previous meeting's Sign Walk in the Downtown area and her possible solutions for the Town's sign code amendment. Woods addressed issues with: lighting (in particular; uplighting, differing brightness levels, and light trespass), blinking signs, incompatible sign types and sizes, no design standards particular to the Old Town Overlay District, and other enforcement difficulties.

In regards to lighting, Woods recommended the code includes requirements for compliance with outdoors lighting and to update to the BUG Rating system, which addresses issues with backlight, uplight, and glare of lights. Woods also addressed revising the code language for conformity of allowed materials, dimensions, clearance from electrical signs, and site signs. Design standards were also addressed to allow for creativity and to encourage the

incorporation of art. Woods also recommended reviewing the types of illumination, lighting styles (internal and external) and LED lighting.

The Commission agreed Woods' presented solutions were focused on the concerns of the residents, but expressed concerns with the possible economic impact the new code requirements may have on the business owners if they were required to bring their signs into compliance with an amended code. All in all the Commission liked the proposed solutions and directed Woods to draft code language with recommendations towards compliance. Winters also recommended changes to the lighting code to include the BUG Rating system.

Town Manager. Winters stated the Community Survey is available to complete online and that residents, including renters, property owners, and businesses, would receive information in the mail on how to complete the survey online. Winters also stated the Board is seeking community input regarding a potential hotel at the Soda Lakes property and is requesting the public attend the upcoming Board meetings to provide their input and comments on the matter.

Board of Trustee Minutes. No questions. No comments.

Adjournment. Chairperson Chambers adjourned the meeting at 8:47 P.M.

TOWN OF MORRISON

Jamee Chambers, Chairperson

ATTEST:

Lyndsey Paavilainen, Town Clerk

**TOWN OF MORRISON BOARD OF TRUSTEES
MORRISON TOWN HALL, 110 STONE STREET
REGULAR MEETING OF THE BOARD OF TRUSTEES
TUESDAY, MAY 21, 2019
6:00 P.M.**

Call to Order. Mayor Sean Forey called the regular Town Board Meeting to order at 6:00 P.M.

Roll Call. Mayor Sean Forey, Trustees Christopher Wolfe, Venessa Angell, Earl Aukland, Katie Gill, Debora Jerome, and Paul Sutton were present. A quorum was established.

Staff Present. Kara Winters (Town Manager), Gerald Dahl (Town Attorney), George Mumma (Police Chief), and Lyndsey Paavilainen (Town Clerk).

Amendments to the Agenda. General Business item 6b, Sewer Service for Indigo Property in Rooney Valley, was removed from the Agenda to allow for more Staff review time and will be added to the June 4, 2019 Agenda. Item, Red Rocks Wastewater Change Order, was added to the Agenda under General Business, as item 6b. An Executive Session for the purpose of the Town Attorney, Town Manager, and appropriate staff to receive legal advice and instruct negotiators concerning the Jones Property, was added to the Agenda following Board Comments.

Public to Address the Board.

3664 Soda Lakes Property Comments.

Matt Schweich, 211 Spring Street. First, Schweich had questions and requested clarification regarding code enforcement and a recent violation he was issued.

In regards to 3664 Soda Lakes, Schweich stated while he is not opposed to the property being developed, he wants whatever is to be developed to be beneficial for the Town.

David Killingsworth, 403 Bear Creek Ave. First, Killingsworth stated he had received the Town Survey and will be responding soon. Secondly, Killingsworth stated he is against Ordinance 473 regarding the expansion of the Municipal Court to include Criminal Offenses. Killingsworth stated he believes the Judge made it clear in his memo that Morrison would be going against the trend and the expansion would cost the Town more money. Thirdly, Killingsworth stated cars are still being flushed through Town at the end of Red Rocks shows and while he understands there are safety issues with allowing cars to circulate, it is effecting businesses.

In regards to the 3664 Soda Lakes property, Killingsworth stated he is in favor of a hotel within walking distance to the business district of Town. Killingsworth referenced a petition he circulated that local businesses and residents signed in favor of the hotel.

Kyle Burris, 101 Red Rocks Vista Drive. First, Burris stated he is opposed to the development of a hotel and believes the residents made their opposition to a hotel at that property known 5 years ago when the idea was first presented. Secondly, Burris does not believe a hotel keeps with the Board's motto, "Keep Morrison, Morrison" and thinks a hotel would cause Morrison to become less of the island that it is. Burris also questioned how the residents are supposed to give their opinion one way or the other when a formal application or proposal has not been submitted. Burris was adamant that a hotel would bring lawsuits and increased crime to the Town which would directly impact the residents.

Lastly, Burris also stated there are no safe pedestrian crossings along Bear Creek Avenue after Red Rocks shows when traffic control is being performed.

John Leonard, 304 Spring Street. Leonard first thanked the Board for making the Red Rocks Ranch disconnection possible and believes they are doing a great job. Secondly, Leonard stated he believes the residents need to be more informed on the hotel proposal before they are asked to give an opinion on it. Leonard would like the Board to also take into consideration the future factors of having a hotel in Town and what the long term benefits and effects would be. Leonard, concluded he would like the Board to continue listening to the residents.

Kim Congello, 300 Spring Street. Congello stated while she is not opposed to development, she is opposed to a hotel. Cogello noted the property owner should have done their due diligence prior to purchasing the property, as a hotel is not a current allowed use of the property within Jefferson County's zoning. Congello added she has concerns with the transient population, increased crime, and traffic a hotel could bring to the Town. Congello lastly stated she believes a hotel would change the small town atmosphere of Town, which is one of the reasons why she lives in Town.

Randy Look, 311 Spring Street. Look first gave thanks to the Board for allowing the residents to speak their opinion about the hotel. Look then added that his opinion on the hotel has not changed from the original proposal 5 years ago and would like additional information and plans presented, as he does not know how to respond to the Board's requests for comments when there is not even a conceptual plan. Look believes a hotel would cause an influx of people throughout Town and would need to understand the benefit of a hotel before making a more conclusive decision.

First, Winters added Jim Gill's letter dated May 21, 2019 and Petra Bute's email dated May 20, 2019 regarding 3664 Soda Lakes property to the record.

Then, Forey responded to the public comments by first explaining the property owner has requested for the Town's input on the hotel concept due to his knowledge of the previous hotel application. Forey then clarified the Soda Lakes property is currently located in Jefferson County and would need to be annexed into Town in order for the Town to have any control as to what would be developed on the property.

Forey added that the Town is in the process of exploring all options for locations of a new Town Hall and a final location has yet to be determined. Forey stated the first step of this process was evaluating the current Town Hall for a remodel, which turned out to be very expensive, so the Town started looking at alternative options. Forey added the Town is currently conducting or participating in studies to determine if locations lot size's are suitable for a new Town Hall and the recommended footprint to include all offices and the court within the same building. Forey clarified the current Town Offices also need to be ADA compliant and the current building does not have enough parking to accommodate a new build. Due to public concerns, Forey made clear the hotel and a new Town Hall are not connected nor dependent on each other.

Lastly, Aukland addressed the public and further explained why the Board is requesting for input regarding the potential development of a hotel on the property stating, the Board is able

to make more informed decisions when they know more. Auckland encouraged for the public to attend the upcoming Board meetings to offer their input on the hotel property, whether they are in support of or opposed to the development, but also request they give their reasoning on their stance in order for the Board to make informed decisions.

3664 Soda Lakes Property Current Zoning Discussion. Winters explained the Soda Lakes property is currently zoned as Agricultural within Jefferson County and referenced the current allowed uses as included in the packet. Gill added under the current zoning, a Storage Unit is not allowed and would have to be rezoned to Industrial through Jefferson County's process to be allowed.

Presentations and Hearings. None.

General Business.

Ordinance 473- An Ordinance Amending Title 4, Chapter 1 of the Morrison Municipal Code to Add Certain Criminal Offenses. Gill made a motion to table Ordinance 473- An Ordinance Amending Title 4, Chapter 1 of the Morrison Municipal Code to Add Certain Criminal Offenses for six months following the review of the third quarter financials. Wolfe seconded the motion. Mayor Forey, and Trustees Jerome, Sutton and Angell voted in favor. Auckland voted opposed. The motion passed 6 to 1.

Red Rocks Wastewater Change Order. Winters stated the contractor for the project has concerns with boring in the area due to the large boulders and rocks that they hit and in turn has requested a change order for open trenching. Winters clarified the additional costs would be a pass through and paid for by Denver. Sutton made a motion to approve Change Order No. 1 in the amount of \$31,048.00. Angell seconded the motion. All present voted in favor of the motion.

Departmental Reports.

Court. No questions. No comments.

Accounting. Winters answered questions regarding the South Walkway/ Highway 8 expenditures and annual CIRSA membership fees.

Museum. The Board commented on the SCFD grant amount in comparison to the number of applicants and the Museum's newly acquired collection item of a complete raptor skeleton.

Town Manager. Winters requested an amendment to the Special Event Permit code to allow the Board to approve Special Events if staff finds that an event may be impactful to the Town. Dahl explained some possible amendments that could be included in the ordinance, including the option to approve permits with conditions. The Board agreed to have Dahl draft an ordinance amending the Special Event Permit code and to present it at the June 4th meeting.

In regards to Board approval of events, Winters requested a change to the Special Event Support Agreement approval process for events to allow for her to approve support agreements administratively if needed. Gill made a motion to ratify the manager's action of approving the

prior Support Services Agreement. Jerome seconded the motion. All present voted in favor of the motion.

Town Attorney. Dahl stated he would like approval to draft a change in the General Penalty section in the Town Code to allow for the ability to issue a single summons for continuing offenses in order to bring an equality of power among both parties.

Dahl also stated he would also like to revise the Business License code section in regards to the language and required information for general business licenses applications.

The Board had no objections to Dahl's proposed ordinance revisions.

Planning Commission Minutes. No questions. No comments.

Consent Agenda. Wolfe made a motion to approve the Consent Agenda dated May 21, 2019. Sutton seconded the motion. All present voted in favor of the motion.

Board Comments. Forey stated Winters has put together a packet containing: the ADA evaluations, the Town Hall study, feasibility analysis proposal, and suggested size of the new municipal building, that she will send out to the Board Members. Forey added this packet would aid in educating the residents about the need for a new Town Hall and encouraged the Trustees to meet with their neighbors.

Sutton stated DRCOG has grants available for traffic and planning studies. Winters stated she is keeping her eyes open for grants.

In regards to Killingsworth's complaint about flushing traffic through Town, Wolfe questioned if the Police Department could perform a trial run allowing cars to circulate freely to see what the impacts of different traffic control tactics would be. Chief Mumma replied that he had just completed a trial run and will communicate his findings to Killingsworth. Jerome added that she does not understand how the Police Department is preventing patrons from stopping at the Town's businesses after concerts, as they are not blocking off parking spots or the turn lanes. The Board requested for a message to be included in the Hogback about using the crosswalk by the liquor store when waking home from Red Rocks events.

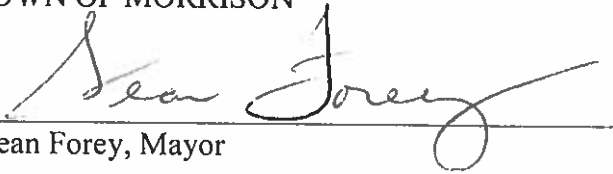
Executive Session. Jerome made a motion to go into Executive Session for conference under Charter Section 3.4 and Section 24-6-402 (4)(a)(b) and (e), C.R.S with the Town Attorney, Town Manager, and appropriate staff to receive legal advice and instruct negotiators concerning the Jones Property. Jerome further motioned to adjourn the regular meeting at the conclusion of the Executive Session. Wolfe seconded the motion. All present voted in favor of the motion.

Forey called the Executive Session to order on Tuesday, May 21, 2019 at 7:50 P.M. Present were: Sean Forey (Mayor), Trustees, Earl Aukland, Venessa Angell, Katie Gill, Debora Jerome, Paul Sutton, and Christopher Wolfe; Kara Winters (Town Manager), Gerald Dahl (Town Attorney), and Lyndsey Paavilainen (Town Clerk). The purpose of the Executive Session was for a conference under Charter Section 3.4 and Section 24-6-402(4)(a), (b) and (e), C.R.S., with the Town Attorney, Town Manager, and appropriate staff to receive legal advice and instruct negotiators concerning the Jones Property.

End of Executive Session. The Executive Session was adjourned at 8:06 P.M.

Adjournment. The regular meeting was adjourned at 8:06 P.M.

TOWN OF MORRISON


Sean Forey, Mayor

ATTEST:


Lyndsey Paavilainen, Town Clerk

