

AGENDA
REGULAR TOWN BOARD MEETING
MORRISON TOWN HALL
110 STONE STREET
TUESDAY, MARCH 19, 2019
6:00 P.M.

(NOTE: ALL AGENDA ITEMS ARE ELIGIBLE FOR DISCUSSION AND POSSIBLE VOTE BY THE BOARD OF TRUSTEES. ADDITIONAL ITEMS MAY BE ADDED & VOTED UPON)

1. CALL TO ORDER
2. ROLL CALL
3. AMENDMENTS TO THE AGENDA
4. PUBLIC TO ADDRESS THE BOARD
5. PRESENTATIONS AND HEARINGS
 - a. 2018 Budget Amendment Hearing
 - i. Resolution 2019-03 – A Resolution Amending the Fiscal Year 2018 Budget
 - b. Sign Code Amendment Hearing - Will be Continued to April 16, 2019
6. GENERAL BUSINESS
 - a. Discussion Regarding When to Proceed with the Wastewater Improvements for Red Rocks Amphitheatre
 - b. Creation of Town Criminal Ordinances Follow Up
 - c. Board Goal Approval
 - d. Jefferson County Multi Hazard Mitigation Plan Progress Report
7. DEPARTMENTAL REPORTS
 - a. Court
 - b. Accounting
 - c. Town Manager
 - d. Town Attorney
 - e. Building Department
8. CONSENT AGENDA
 - a. Minutes
 - b. Payroll
 - c. Vouchers
9. BOARD COMMENTS
10. ADJOURNMENT

Reasonable accommodation will be provided upon requests for persons with disabilities. If you require any special accommodation in order to attend a Town Board of Trustees meeting, please call the Town Clerk at 303-697-8749. Next Board of Trustees meeting, Tuesday, April 2, 2019, at 6:00 P.M.

TOWN OF MORRISON
BOARD OF TRUSTEES, REGULAR MEETING
MARCH 19, 2019
PUBLIC HEARING FORM

SUBJECT: Public Hearing on 2018 Budget Amendment.

Call the hearing to order.

Staff Report.

Public Comment.

Close Public Hearing.

Board discussion.

MOTION: Motion to approve Resolution 2019-03, A Resolution Amending the Fiscal Year 2018 Budget for the Town of Morrison and Making Appropriation In Accordance Therewith.

**TOWN OF MORRISON
BOARD OF TRUSTEES**

RESOLUTION 2019 --03

A RESOLUTION AMENDING THE FISCAL YEAR 2018 BUDGET FOR THE TOWN OF MORRISON AND MAKING APPROPRIATION IN ACCORDANCE THEREWITH

WHEREAS, Section 8.2 of the Morrison Home Rule Charter and CRS 29-1-103 require the Board of Trustees to adopt an annual budget; and

WHEREAS, The Board of Trustees, acting by Resolution 2017-12, adopted a budget for the Town for fiscal year 2018; and

WHEREAS, Section 8.2 of the Home Rule Charter authorizes adoption of the budget and appropriations in connection therewith to be taken by resolution adopted by the Board of Trustees; and

WHEREAS, CRS 29-1-109 authorizes the Board of Trustees to adopt an amended budget and appropriation; and

WHEREAS, the Board of Trustees has determined that it is necessary to amend the fiscal year 2018 budget in order to allow for additional funds for the pass through account for wastewater system improvements for Red Rocks Amphitheatre and the clearwell project; and

WHEREAS, upon due and proper notice, published and posted in accordance with CRS 29-1-106, said proposed budget amendment was open for inspection by the public at a designated place, a public hearing was held on March 19, 2019 and all members of the public and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, to the extent increases may have been made in expenditures, like increases were added to revenues from fund balances or other resources so that the budget remains in balance, as required by law.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF MORRISON, COLORADO THAT:

Section 1. The Annual Budget for the Town of Morrison, Colorado for the fiscal year beginning January 1, 2018 and ending December 31, 2018, as approved by Resolution 2017-12, is hereby amended as follows:

Capital Projects expenditures have been increased by \$350,000.00 to allow for expenses for Red Rocks Amphitheatre Wastewater Engineering and the clearwell project which was expected to be completed in 2017.

Section 2. Pursuant to Section 8.5(b) of the Home Rule Charter, adoption of the foregoing amendment to the fiscal year 2018 budget hereby constitutes appropriation of the amounts specified therein as expenditures from the funds indicated.

Section 3. The budget amendment hereby approved and adopted shall be signed by the appropriate officials and made a part of the public records of the Town of Morrison, Colorado.

Section 4. This Resolution shall be effective upon its adoption pursuant to C.R.S. § 29-1-108.

INTRODUCED, READ, PASSED AND ADOPTED this 19th day of March, 2019 by a vote of ___ ayes and ___ nays.

TOWN OF MORRISON

Sean Forey, Mayor

ATTEST:

Lyndsey Paavilainen, Town Clerk

TOWN OF MORRISON
BOARD OF TRUSTEES, REGULAR MEETING
MARCH 19, 2019
PUBLIC HEARING FORM

SUBJECT: Sign Code Amendment Hearing.

CALL THE HEARING TO ORDER.

CONTINUE THE PUBLIC HEARING TO APRIL 16, 2019

MOTION: Motion to continue Sign Code Amendment Hearing to April 16, 2019.

Town of Morrison
Town Board
March 5, 2019
 Follow up Information
 Regarding Municipal Ordinances

A review of the last 2 years with regards to the proposed Town ordinance changes revealed the following:

		2017	2018
18-13-122	Minor in possession of alcohol	5	7
18-7-301	Urination/Defecation in Public	0	1
18-18-428	Possession of Drug Paraphernalia	4	4
18-4-401(1)(2)(c)	Theft under \$300.00	1	0
18-4-501(1)(4)(a)	Criminal Mischief Under \$300.00	0	1
18-9-106	Disorderly Conduct	3	1
18-9-111	Harassment	1	4
18-4-504	Trespassing	1	3

On February 6, 2019, the Police Department presented a Board Action Form requesting the implementation of several criminal Town Ordinances. The request was put off until the Police Department could produce statistics as to how many cases the Town Courts might see. The above information reflects the number of charges filed over a 2 year period for the proposed Town Ordinance change. As you can see the numbers are small with the exception of 18-13-122 Minor in Possession. It should be noted that in the case of this charge, these cases would go to the "Youth Alcohol Education Program" that is paid for by Jefferson County. A defendant would only appear in Morrison Town Court if they failed to attend or did not successfully complete the program.

**TOWN OF MORRISON
BOARD OF TRUSTEES, REGULAR MEETING
February 6, 2019
BOARD ACTION FORM**

SUBJECT: Creation of Town Criminal Ordinances

TOWN ATTORNEY REVIEW: YES NO

RECOMMENDATION: Review and prepare for adoption

SUMMARY AND BACKGROUND OF THE SUBJECT MATTER:

Currently the Town of Morrison has several ordinance violations though none are for criminal offenses. As a result of the influx of Town visitors coming into Morrison for concerts and races not to mention those that frequent our popular restaurants. I would like to propose the adoption of several Town criminal ordinances that will allow our officers to remain in Town verses making an arrest and charging these petty offenses into the County or District Courts, forcing our officers to transport the suspects to the Jefferson County Jail.

The below listed violations would be the most likely used in our jurisdiction and could be handled through our municipal court without a major interruption of court services.

- Minor in Possession of Alcohol currently a State Charge 18-13-122
- Urination/Defecation in Public currently a State Charge 18-7-301 (Public Indecency)
- Possession of Drug Paraphernalia currently a State Charge 18-18-428
- Theft Under \$300.00 currently a State Charge 18-4-401(1)(2)(c)
- Criminal Mischief Under \$300.00 currently a State Charge 18-4-501 (1)(4)(a)
- Disorderly Conduct currently a State Charge 18-9-106
- Harassment currently a State Charge 18-9-111
- Trespassing currently a State Charge 18-4-504

MOTION: Motion to research and develop the above listed Town Criminal Ordinances, for future presentation and adoption.

MEMORANDUM

TO: Kara Winters, Morrison Town Manager
Gerald E. Dahl, Esq., Town Attorney

CC: George Mumma, Chief of Police

FROM: Ford Wheatley, Presiding Judge

DATE: February 4, 2019

SUBJECT: Considerations for court expansion

PREFACE

I have been asked to comment upon the Town possibly expanding the type of matters heard in the Morrison Municipal Court, with various options for the Board to consider. After considering how such an expansion would affect court operations, I have prepared the following summary mentioning some of the ramifications.

AUTHORITY

The Colorado Constitution and State Statutes grant broad authority to home-rule municipalities in establishing the subject matter jurisdiction of their courts. Essentially they may exercise extensive jurisdiction concerning matters of local and municipal concern. *Town of Frisco v. Baum*, 90 P.3d 845 (Colo. 2004).

Morrison's Home Rule **Charter** establishes its Municipal Court as follows, "There shall be a Municipal Court vested with jurisdiction of all cases arising under the ordinances of the Town and as may be otherwise conferred by statute or ordinance." *Section 6.2*. The Town's **Code** matches the wide expanse of this authority by providing that the court has the jurisdiction to hear, "[a]ll cases arising under the ordinances of the town and as may otherwise be conferred by statute or ordinance." *Section 1-8-1*. This authority to adopt ordinances regulating or prohibiting certain behaviors and having violations of those laws heard in a municipal court is not limitless. Federal and State Constitutional constraints, Colorado statutes and Colorado Supreme Court Rules proscribe limitations and mandate certain procedures that must be followed even in the courts of home rule municipalities.

COMMON MUNICIPAL CHARGES

Municipalities that wish to have charges, in addition to traffic allegations, heard in their municipal courts commonly include some criminal offenses we currently do not hear. Towns may choose to keep these with the State courts or have them heard locally. These matters regularly include: Minor in Possession of Alcohol, Urination/Defecation/Indecent

Exposure, Possession of Drug Paraphernalia, Theft Under \$2,000; Criminal Mischief, Disorderly Conduct, Harassment, Trespassing and a few others.

As a reminder, towns can authorize punishment on municipal offenses of up to 1 year in jail and a maximum \$2,650 fine, which can be increased with inflation.

DESIRABILITY OF INCREASING THE MORRISON COURT'S JURISDICTION

Of course this is a decision for Morrison's leaders, not the judicial branch. There are many financial and policy factors that would be discussed and balanced. Whether the Town wants to transition from having the Jefferson County Court hearing these matters, and whether now is the time to begin the switch, is ultimately a Board of Trustees decision. I am certain that whatever responsibilities we are given will continue to be handled in a fair, efficient and professional manner.

I do note that recent pressure from the ACLU and other interests have convinced the State legislature to impose certain requirements on municipal courts limiting procedures that had been more common in those courts handling the types of matters we have not. There is a common belief that the ultimate objective of some of these measures is to push municipalities to handle only decriminalized charges and, perhaps to go even further, by constricting municipal courts to hearing traffic cases only. I highlight this recent trend only to observe that if and when Morrison moves to expand the subject matter jurisdiction of its court, it may be going against the current trend of these Colorado legislative "reforms."

Among the benefits to be considered in expanding is an increased convenience to victims and witnesses (both police and citizen) in having the case heard in our local court. A disadvantage is, in my experience, these cases often cost more to prosecute and decide than is offset by any monetary fine actually received. In other words, the Town would likely pay more to have these cases heard in municipal court, as it does not directly pay for the Jeffco D.A. and County Court to handle these more serious matters. I frequently find that violators of the charges noted above frequently do not have the means to pay a fine. Jails reach their capacity often and many sheriffs in Colorado have begun charging municipalities for the cost of housing its prisoners.

If the Town is going to consider increasing the category of cases we hear, it will certainly include adding some or all of the charges I mentioned above. All of these offenses have corresponding State charges, for which jail is a possible punishment. This has implications for the Morrison court taking over disposition of these types of cases, even if the Town chooses to punish them with a fine only.

OTHER IMPLICATIONS FOR COURT PROCEDURES

If and when the Town determines that its court should hear the sort of offenses I referenced above, we will need to adopt procedures for handling the following issues:

- As mentioned, jury trials must be afforded to those whom, if charged under a corresponding Colorado statute, would be entitled to a jury, or if they are facing jail as possible punishment in Morrison.

- Although by Ordinance, the Town could establish a procedure to decriminalize certain offenses, thus providing that a default would enter and collection procedures would commence—rather than an arrest warrant following a failure to appear, that procedure may or may not be upheld.
- Certain defendants may be subject to removal (deportation) if convicted of certain of these non-traffic charges, even if in this country legally. They need to be advised of these immigration consequences in order to make their pleas valid.
- If those who fail to appear cannot be defaulted due to the serious nature of the charge they are facing, the alternative procedure is to have the court order an arrest warrant. A personal recognizance bond can be authorized to assure the person is not held in jail—just provided with a new arraignment date and securing their appearance with their signature promise. I have had little success in other courts in assuring their reappearance when a P/R bond is posted.
- Warrants would need to be entered and expeditiously cancelled following an arrest or bond posting.
- If a defendant is in custody on a monetary bond (for example if they have failed to appear repeatedly after posting numerous P/R bonds) they only can be held only for 2 or possibly 4 days before they must be seen by a judge or released.
- Defendants in custody must be transported for court and may be located outside of Jefferson County. Alternatively, hearings (other than trials) may be conducted via an audio/video link, if the jail in which they are confined and the court have compatible technology.
- Defendants in custody are entitled to have an attorney appointed for their first appearance in court, regardless of financial qualification.
- Defendants who are indigent and facing a charge for which they could be sentenced to jail must be afforded appointed counsel.
- Beginning January 1, 2020 all counsel we appoint (and pay for) must be deemed to be “independent” and competent under the procedures specified in last year’s legislation, C.R.S. §13-10-114.5.
- We have already reached (and some months exceed) the volume of arraignments we can safely, professionally and comfortably handle in one day. Increasing the quantity of cases, especially with more serious charges, will likely necessitate additional court sessions for both arraignments and trials.
- The county resources for effective “treatment” of the more serious offenders are greater. For example, it has established programs and procedures for placing folks on probation, deferred sentences, counseling, alcohol and drug monitoring, conducting periodic review hearings, investigating personal finances, awarding restitution for pecuniary loses, etc., that we would need to create.
- Under recent legislation, juvenile defendants who have completed cases of this nature (even if convicted) are entitled to have the record of their charges expunged. Adult defendants who have had the charges dismissed, even after a guilty plea pursuant to a deferred judgment and probation, are entitled to ask the court to have their records

sealed. Defendant's need to be provided information on these procedures and notice of the expungement or sealing must be sent to the CBI and other agencies.

- Comingling the group of defendants coming to court on minor traffic charges with those accused of criminal charges has implications for the public's comfort and security. While the criminal charges we would hear are certainly less serious than many other criminal charges such as serious misdemeanors and felonies, I have noted that many defendants, even before me on these municipal criminal charges, have extensive criminal pasts. Dealing with these cases can change the tenor of the entire court session.

CONCLUSION

Despite the tone of this memo perhaps implying that I have a perspective against the Town expanding the court's current subject matter jurisdiction, I truly do not. I have 26+ years experience in municipal courts handling a wide range of cases. Some of these courts overwhelmingly handle traffic matters, others process virtually all matters permitted by Colorado law, including those noted above. My primary purpose is to respond to the request to comment by identifying and outlining the primary impacts such a move would have on current court operations.

TOWN OF MORRISON
BOARD OF TRUSTEE REGULAR MEETING
MARCH 19, 2019
BOARD ACTION FORM

SUBJECT: Board Goals Approval

PROCEDURE: Approval of Goals

TOWN ATTORNEY REVIEW: Yes No

TOWN MANAGER REVIEW: Yes No

PUBLIC COMMENT:

MOTION:

MOTION 1: Motion to approve the 2019 Board Goals without changes.

MOTION 2: Motion to approve the 2019 Board Goals with the following changes:



Keep Morrison Morrison

GOAL: KEEP MORRISON MORRISON BY TAKING ACTIONS THAT PRESERVE THE CHARACTER OF THE COMMUNITY

ACTION ITEMS:

- 1) SUPPORT MAINTAINING RESIDENTIAL MORRISON WEST OF THE HOGBACK
 - Plan economic development projects East of the Hogback to expand the Town's tax base
- 2) THE HISTORIC CHARACTER OF DOWNTOWN MORRISON
 - Continue to monitor the effectiveness of the overlay district
 - Preserve Old Town Hall for community purposes

GOAL: INVEST IN TOWN FACILITIES

ACTION ITEMS:

- Continue Downtown streetscape and beautification projects
- Develop an asset management plan and a revised capital improvement plan
- Construct new ADA compliant Town Hall/Court facility
- Move Town Maintenance Sheds out of the flood plain and expand Morrison Park

GOAL: IMPROVE COMMUNICATION AMONG STAFF, ADVISORY BOARDS AND THE PUBLIC

ACTION ITEMS:

- Continue the Semi-Annual Goal Setting process, build upon past communication efforts to inform more citizens and the public at large
- Maintain lines of communication to all Boards, Commissions and Ad Hoc Advisory Committees to help to align recommendations and decisions of the Boards and Commissions with the direction set by the Town Board in the Town Goals
- Enhance opportunities for public input and Town response, implement annual community survey

GOAL: PURSUE OPPORTUNITIES TO MAKE MORRISON MORE SUSTAINABLE, RESILIENT AND DESIRABLE

ACTION ITEMS:

- Determine the feasibility of installing electric car charging stations
- Consider alternative fuels in future fleet purchases
- Encourage residential and business use of the solar farm
- Evaluate the feasibility of a hydro generator using the Town's water assets

TOWN BOARD GOALS ARE REVIEWED AND UPDATED SEMI-ANNUALLY AND CONSTITUTE THE FOUNDATION OF THE TOWN'S WORK PLAN

CRS Activity 510

Progress Report on Implementation of Credited Plan

Date this Report was prepared: March 18, 2019

Name of Community: Town of Morrison, CO

Name of Plan: 2016 Jefferson County Multi-Hazard Mitigation Plan, with 2019 Town of Morrison additions

The Jefferson County CRS plan expires in 2021 and the new additions to the Morrison Plan under annex G will expire in 2024

1. How can a copy of the Plan be obtained:

The original county plan may be obtained, through the Jefferson County Emergency Management Office or the Town of Morrison.

2. How was the report prepared:

The additions to the Annex G report, and the Town's Disaster Master Plan were completed by Chief George Mumma and Town Manager Kara Winters of the Town of Morrison. These documents have been provided to the Morrison Town Board on March 19, 2019, the report is available to the media via the Town Website and Police Press Release, as well as hard copy available to the community at their request through the Town Offices.

3. Implementation and Recommendation of Action Items:

A test was conducted through the Jefferson County Emergency Management Department, and the City of Lakewood Emergency Preparedness Office where the Town of Morrison's sensing units are maintained, as well as the Town's Alert siren.

The Town's Preparedness documents were updated, the "Disaster/Emergency Declaration" was signed by the Town Board and included in a flash drive carried by the Town's Police Chief and Town Manager.

A critical incident Response Bag was built and placed in the Town's Police Chief's vehicle including the County Mitigation Plan as well as all critical locations and Required documents.

All Town of Morrison Police vehicles were checked for NWS availability and The Police Department now has NWS monitoring ability.

Application is currently underway for the Town Of Morrison to participate In "The Storm Ready" program with the National Weather Service.

All Critical Structures have been re-evaluated and all the owner information And phone numbers have been updated.

Moving the Town Shops out of the Critical Facilities Area has NOT BEEN Completed.

4. Items that have not been completed:

The Town Shops remain in the same location within the critical facilities area.

5. Recommendation for new projects and Revised Recommendations:

Though the Town of Morrison has been working to relocate the Town Shops out of the Critical Facility District, that move could still be several years off yet. In an effort to help manage this situation which has the potential to have a major impact on the Town should a major event occur. The Police Department has relocated a generator and trailer to the Police garage as well as proposing the move of several Town Trucks, to the Town offices that are on higher ground and out of the Critical Facilities Area.

Complete the implementation of the "Storm Ready" project.

Continue to work on the move of the Town Shops

Year 2017 - Court Revenue Received

Month	Citations			Fee Summary
January		667		\$111,321.25
February		556		\$89,908.75
March		632		\$106,021.25
April		805		\$95,170.01
May		714		\$107,677.75
June		880		\$112,420.75
July		898		\$120,345.00
August		897		\$128,921.25
September		643		\$118,587.60
October		681		\$110,882.75
November		620		\$94,155.75
December		638		\$94,043.65
		8631		\$1,289,455.76

Year 2018- Court Revenue Received

Month	Citations			Fee Summary
January		570		\$99,072.50
February		367		\$75,181.25
March		404		\$67,336.00
April		502		\$66,561.92
May		536		\$62,294.25
June		615		\$79,372.50
July		549		\$83,341.00
August		746		\$99,598.75
September		654		\$94,285.37
October		650		\$101,302.00
November		439		\$76,819.50
December		495		\$83,261.25
		6527		\$988,426.29

Year 2019- Court Revenue Received

Month	Citations			Fee Summary
January		387		\$83,317.50
February		365		\$83,317.50
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
		752		\$166,635.00

TOWN OF MORRISON SALES TAX REVENUE

	2012	2013	2014	2015	2016	2017	2018	2019
January	\$30,854.11	\$28,216.67	\$39,158.70	\$45,740.62	\$54,855.04	\$58,821.36	\$50,752.64	\$56,106.54
February	\$33,885.75	\$43,800.73	\$37,040.24	\$47,288.25	\$60,845.17	\$49,053.63	\$45,620.70	
March	\$48,973.36	\$37,691.56	\$50,203.25	\$47,727.29	\$52,308.98	\$52,899.04	\$67,656.20	
April	\$42,498.66	\$44,777.06	\$61,706.62	\$46,774.18	\$61,830.55	\$91,771.87	\$60,107.17	
May	\$35,680.05	\$61,781.41	\$61,545.26	\$57,014.09	\$78,403.54	\$70,266.24	\$76,998.09	
June	\$65,059.98	\$74,675.87	\$82,292.34	\$66,549.55	\$101,820.71	\$72,153.72	\$95,022.00	
July	\$65,118.76	\$72,638.44	\$80,597.37	\$98,810.41	\$97,315.16	\$101,228.48	\$93,814.94	
August	\$59,925.78	\$58,618.90	\$76,198.47	\$92,191.59	\$79,992.89	\$78,070.27	\$91,689.61	
September	\$60,723.43	\$59,987.16	\$61,775.08	\$79,584.73	\$81,977.53	\$68,102.99	\$80,180.94	
October	\$44,457.88	\$50,287.24	\$53,101.38	\$66,638.82	\$55,602.80	\$76,638.09	\$65,461.49	
November	\$62,076.79	\$38,051.48	\$51,812.51	\$63,808.98	\$42,959.04	\$68,206.49	\$51,472.36	
December	\$53,040.74	\$60,970.14	\$60,179.62	\$49,619.70	\$51,645.76	\$52,704.94	\$87,271.03	
Total	\$602,295.29	\$631,496.66	\$715,610.84	\$761,748.21	\$819,557.17	\$839,917.12	\$866,047.17	\$56,106.54
Budget	\$480,000.00	\$480,000.00	\$620,000.00	\$644,000.00	\$630,000.00	\$670,000.00	\$670,000.00	\$670,000.00
Budget Variance	\$122,295.29	\$151,496.66	\$95,610.84	\$117,748.21	\$189,557.17	\$169,917.12	\$196,047.17	\$613,893.46
% of Budget	125.48%	131.56%	115.42%	118.28%	130.09%	125.36%	129.26%	8.37%

TOWN OF MORRISON
 COMBINED CASH INVESTMENT
 FEBRUARY 28, 2019

COMBINED CASH ACCOUNTS

01-10230	PETTY CASH	500.00
01-10250	CHECKING ACCOUNT	71,803.34
01-10270	MONEY MARKET	327,890.76
01-10290	COLOTRUST	3,888,021.17
01-10780	UTILITY CLEARING	(3,627.81)
01-10790	A/R CLEARING	(540.22)
01-10800	XPRESS BILL PAY ACCOUNT	47,930.73
01-10801	XPRESS BILL PAY CLEARING ACCOU	10,583.57
		<hr/>
	TOTAL COMBINED CASH	4,342,341.54
01-10100	CASH ALLOCATED TO OTHER FUNDS	(4,342,341.54)
		<hr/>

TOTAL UNALLOCATED CASH .00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	3,888,139.36
20	ALLOCATION TO UTILITY FUND	454,202.18
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	4,342,341.54
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	(4,342,341.54)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	.00
		<hr/>

TOWN OF MORRISON
BALANCE SHEET
FEBRUARY 28, 2019

GENERAL FUND

ASSETS

10-10100	CASH-COMBINED FUND	3,888,139.36	
10-10450	CONSERVATION TRUST BANK ACCOUN	65,690.85	
10-10500	PAY PAL ACCOUNT	3,748.88	
10-12000	ACCOUNTS RECEIVABLE	237,818.73	
10-12001	ACCOUNTS RECEIVABLE - COURT	(355.75)	
10-12040	A/R - STATE TAXES	85,974.38	
10-12100	A/R OTHER	6,146.44	
10-12450	A/R PROPERTY TAXES	43,540.18	
10-13200	COURT CLEARING	(3,080.62)	
	TOTAL ASSETS		<u><u>4,327,622.45</u></u>

LIABILITIES AND EQUITY

LIABILITIES

10-20000	ACCOUNTS PAYABLE	500.00	
10-22000	SALES TAX PAYABLE	(1,770.35)	
10-22010	DEFERRED REVENUE	50,000.00	
10-22050	DEFERRED TAXES	43,540.00	
10-22060	DEPOSITS ON DEVELOPMENT	26,536.50	
10-25300	SALARIES & WAGES PAYABLE	37,115.17	
10-25310	FEDERAL PAYROLL TAXES	87.91	
10-25320	STATE WITHHOLDING	(3,113.37)	
10-25330	STATE UNEMPLOYMENT	944.07	
10-25350	AFLAC	404.90	
10-25360	401(K) PENSION	(4,530.70)	
10-25370	INSURANCE PAYABLE	8,411.94	
10-25380	MISCELLANEOUS PR PAYABLES	680.38	
	TOTAL LIABILITIES		158,806.45

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
10-29100	NET ASSETS	1,732,692.66	
10-29200	EMERGENCY RESERVE FUND	361,069.32	
10-29300	RESERVE FOR PARKS/OPEN SPACE	38,037.60	
10-29550	RETAINED EARNINGS	2,189,796.99	
	REVENUE OVER EXPENDITURES - YTD	(152,780.57)	
	BALANCE - CURRENT DATE		<u><u>4,168,816.00</u></u>
	TOTAL FUND EQUITY		<u><u>4,168,816.00</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>4,327,622.45</u></u>

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	<u>PY ACTUAL</u>	<u>PERIOD ACT</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>TAXES</u>						
10-31-100 CIGARETTE TAXES	693.78	265.82	552.33	4,000.00	3,447.67	13.8
10-31-105 FRANCHISE TAX	6,487.01	.00	3,896.12	33,000.00	29,103.88	11.8
10-31-110 PROPERTY TAXES	3,344.04	1,026.82	1,054.59	81,118.00	80,063.41	1.3
10-31-115 HIGHWAY USERS TAX	1,797.19	1,027.80	1,694.45	10,000.00	8,305.55	16.9
10-31-120 MOTOR VEHICLE USE TAX	4,963.21	4,404.60	8,891.16	20,000.00	11,108.84	44.5
10-31-125 OPEN SPACE SALES TAX	2,417.52	1,342.36	2,481.37	12,000.00	9,518.63	20.7
10-31-130 SALES TAX - MORRISON	103,877.73	69,816.83	110,994.72	600,000.00	489,005.28	18.5
10-31-135 MOTOR VEHICLE OWNERSHIP TAX	1,210.23	.00	727.82	5,000.00	4,272.18	14.6
10-31-140 CONSTRUCTION USE TAX	.00	.00	986.89	8,000.00	7,013.11	12.3
10-31-150 GENERAL USE TAX	3,357.42	508.00	1,760.19	10,000.00	8,239.81	17.6
TOTAL TAXES	128,148.13	78,392.23	133,039.64	783,118.00	650,078.36	17.0
<u>LICENSES & PERMITS</u>						
10-32-200 BUILDING PERMITS	5,020.67	1,299.50	2,748.10	10,000.00	7,251.90	27.5
10-32-205 BUSINESS LICENSES	731.87	120.00	685.00	3,000.00	2,315.00	22.8
10-32-210 LIQUOR LICENSES	1,075.00	.00	485.00	2,500.00	2,015.00	19.4
10-32-215 MISCELLANEOUS LICENSES	.00	.00	.00	1,500.00	1,500.00	.0
10-32-220 MISCELLANEOUS PERMITS	.00	475.00	475.00	500.00	25.00	95.0
10-32-225 SIGN PERMITS	275.00	50.00	50.00	500.00	450.00	10.0
10-32-230 LAND DEVELOPMENT PERMIT	.00	.00	.00	2,000.00	2,000.00	.0
TOTAL LICENSES & PERMITS	7,102.54	1,944.50	4,443.10	20,000.00	15,556.90	22.2
<u>INTERGOVERNMENTAL</u>						
10-33-400 CONSERVATION TRUST/LOTTERY	.00	.00	.00	4,000.00	4,000.00	.0
10-33-405 GRANTS	.00	.00	.00	38,289.00	38,289.00	.0
10-33-410 ROAD AND BRIDGE	116.83	.00	53.50	4,000.00	3,946.50	1.3
10-33-420 OTHER INTERGOVERNMENT REVENUE	710.00	.00	.00	1,000.00	1,000.00	.0
TOTAL INTERGOVERNMENTAL	826.83	.00	53.50	47,289.00	47,235.50	.1
<u>CHARGES FOR SERVICES</u>						
10-34-505 MOTOR VEHICLE REGISTRATION FEE	237.50	.00	129.00	1,400.00	1,271.00	9.2
10-34-510 PLAN CHECK FEES	2,134.67	.00	117.81	3,500.00	3,382.19	3.4
10-34-515 PLANNING AND ZONING FEES	.00	.00	.00	1,000.00	1,000.00	.0
10-34-520 POLICE TICKET SURCHARGE	17,205.00	180.00	577.22	.00	577.22-	.0
10-34-525 TRAFFIC CONTROL FEES	.00	.00	.00	120,000.00	120,000.00	.0
TOTAL CHARGES FOR SERVICES	19,577.17	180.00	824.03	125,900.00	125,075.97	.7

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES & FORFEITURES</u>						
10-35-600 COURT FINES	157,182.00	61,960.00	123,605.28	1,300,000.00	1,176,394.72	9.5
10-35-610 MISCELLANEOUS COURT REVENUE	162.30	228.00	272.00	1,000.00	728.00	27.2
10-35-615 PARKING TICKET REVENUE	25.00	31.25	62.50	2,000.00	1,937.50	3.1
TOTAL FINES & FORFEITURES	157,369.30	62,219.25	123,939.78	1,303,000.00	1,179,060.22	9.5
<u>OTHER REVENUE</u>						
10-36-700 MNHM TICKET SALES	13,233.51	5,378.93	11,426.02	143,000.00	131,573.98	8.0
10-36-701 MNHM GIFT SHOP	.00	178.00	372.00	.00	372.00-	.0
10-36-705 MISCELLANEOUS SERVICE REVENUE	427.50	25.00	360.25	3,000.00	2,639.75	12.0
10-36-805 DEPOSITS ON DEV.	.00	1,426.50	7,328.75	5,000.00	2,328.75-	148.8
10-36-815 EARNINGS ON DEPOSITS	2,508.68	7,961.26	17,207.09	20,000.00	2,792.91	86.0
10-36-825 POLICE DONATION	.00	.00	534.00	.00	534.00-	.0
10-36-880 SALES OF ASSETS	12,250.00	.00	.00	.00	.00	.0
TOTAL OTHER REVENUE	28,419.69	14,967.69	37,228.11	171,000.00	133,771.89	21.8
TOTAL FUND REVENUE	341,443.66	157,703.67	299,528.16	2,450,307.00	2,150,778.84	12.2

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>CAPITAL PROJECTS - GF</u>						
10-40-902 OLD TOWN OVERLAY DISTRICT	826.50	.00	.00	.00	.00	.0
10-40-903 SOUTH WALKWAY/HIGHWAY 8	.00	12,195.00	12,195.00	.00	12,195.00-	.0
10-40-904 DOWNTOWN IMPROVEMENT/URBAN DES	13,128.90	.00	.00	10,000.00	10,000.00	.0
10-40-905 POLICE VEHICLE	6,000.00	.00	.00	.00	.00	.0
10-40-907 ROONEY VALLEY MASTERPLAN	.00	501.12	501.12	.00	501.12-	.0
10-40-908 UTILITY UNDERGROUNDING	260.00	568.07	568.07	240,000.00	239,431.93	.2
10-40-910 STREETS, GROUNDS & BUILDINGS	2,590.00	.00	.00	40,000.00	40,000.00	.0
10-40-911 COMPUTER UPGRADES	3,605.00	2,750.68	2,750.66	50,000.00	47,249.34	5.5
10-40-912 MUNICIPAL BUILDING PLANNING	.00	260.00	260.00	.00	260.00-	.0
TOTAL CAPITAL PROJECTS - GF	26,410.40	16,274.85	16,274.85	340,000.00	323,725.15	4.8
<u>ADMIN</u>						
10-50-100 SALARIES & WAGES	23,333.75	13,502.06	26,937.85	175,000.00	148,062.15	15.4
10-50-105 PAYROLL TAXES	2,058.02	1,011.72	2,019.40	15,000.00	12,980.60	13.5
10-50-110 EMPLOYEE BENEFITS	3,281.16	1,771.50	3,522.82	23,000.00	19,477.18	15.3
10-50-115 WORKER'S COMPENSATION INS-CIRS	245.00	206.00	208.00	1,000.00	794.00	20.6
10-50-200 OUTSIDE SERVICES	1,232.80	1,433.40	1,433.40	10,000.00	8,566.60	14.3
10-50-205 POSTAGE	68.48	275.22	275.22	1,500.00	1,224.78	18.4
10-50-210 PRINTING AND DUPLICATION	143.29	.00	72.57	2,500.00	2,427.43	2.9
10-50-215 TELEPHONE/INTERNET	543.33	527.13	527.13	6,000.00	5,472.87	8.8
10-50-225 TRAVEL AND MEETINGS	29.26	.00	.00	1,500.00	1,500.00	.0
10-50-300 ACCOUNTING/AUDIT SERVICES	10,000.00	.00	.00	42,000.00	42,000.00	.0
10-50-305 BANK FEES	171.53	121.56	270.21	1,200.00	929.79	22.5
10-50-340 DUES/MEMBERSHIP	271.00	195.00	195.00	3,500.00	3,305.00	5.6
10-50-345 EDUCATION AND TRAINING	99.00	.00	.00	7,500.00	7,500.00	.0
10-50-350 EQUIPMENT RENTAL	.00	.00	.00	500.00	500.00	.0
10-50-370 REPAIR AND MAINTENANCE	.00	.00	.00	1,000.00	1,000.00	.0
10-50-375 UTILITIES	148.20	165.67	165.67	2,000.00	1,834.33	8.3
10-50-380 LEGAL SERVICES	4,230.30	1,596.20	1,596.20	26,000.00	24,403.80	6.1
10-50-385 MARKETING/EVENT CONTRIBUTIONS	127.76	1,053.47	1,053.47	6,000.00	4,946.53	17.6
10-50-386 WEBSITE	3,797.07	.00	.00	7,000.00	7,000.00	.0
10-50-387 PUBLICATION	694.88	500.00	500.00	3,500.00	3,000.00	14.3
10-50-395 OFFICE SUPPLIES	110.07	238.55	64.83	4,500.00	4,435.17	1.4
10-50-397 OPERATING SUPPLIES	581.73	780.50	780.50	3,500.00	2,719.50	22.3
10-50-900 EQUIPMENT PURCHASE	.00	.00	.00	5,000.00	5,000.00	.0
TOTAL ADMIN	51,167.63	23,377.98	39,620.27	348,700.00	309,079.73	11.4

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>BOARD OF TRUSTEES</u>						
10-55-115 WORKER'S COMPENSATION INS-CIRS	6,438.00	217.00	217.00	7,500.00	7,283.00	2.9
10-55-200 OUTSIDE SERVICES	.00	.00	.00	2,500.00	2,500.00	.0
10-55-210 PRINTING AND DUPLICATION	.00	.00	.00	200.00	200.00	.0
10-55-215 TELEPHONE	250.40	240.06	240.06	4,000.00	3,759.94	6.0
10-55-225 TRAVEL AND MEETINGS	.00	164.51	164.51	500.00	335.49	32.9
10-55-310 CONTRIBUTIONS TO ORGANIZATIONS	500.00	.00	.00	500.00	500.00	.0
10-55-340 DUES/MEMBERSHIP	2,305.04	1,477.00	1,511.96	1,500.00	11.96	100.8
10-55-345 EDUCATION AND TRAINING	.00	.00	.00	7,000.00	7,000.00	.0
10-55-355 INSURANCE CIRSA	.00	7,104.44	7,104.44	.00	7,104.44	.0
10-55-380 LEGAL SERVICES	1,373.50	1,301.50	1,301.50	20,000.00	18,698.50	6.5
10-55-385 MARKETING/EVENT CONTRIBUTIONS	180.53	8,000.00	8,000.00	15,500.00	7,500.00	51.6
10-55-397 OPERATING SUPPLIES	181.67	11.00	11.00	1,000.00	989.00	1.1
10-55-900 EQUIPMENT PURCHASE	.00	.00	.00	500.00	500.00	.0
TOTAL BOARD OF TRUSTEES	11,229.14	18,515.51	18,550.47	60,700.00	42,149.53	30.6
<u>BUILDING INSPECTION</u>						
10-60-200 OUTSIDE SERVICES	2,574.61	.00	.00	10,000.00	10,000.00	.0
10-60-210 PRINTING AND DUPLICATION	.00	.00	.00	500.00	500.00	.0
10-60-380 LEGAL SERVICES	.00	380.00	380.00	3,000.00	2,620.00	12.7
TOTAL BUILDING INSPECTION	2,574.61	380.00	380.00	13,500.00	13,120.00	2.8
<u>ELECTION</u>						
10-65-200 OUTSIDE SERVICES	.00	.00	.00	1,000.00	1,000.00	.0
10-65-210 PRINTING AND DUPLICATION	.00	.00	.00	1,000.00	1,000.00	.0
10-65-380 LEGAL SERVICES	.00	.00	.00	2,000.00	2,000.00	.0
10-65-395 OFFICE SUPPLIES	.00	.00	.00	500.00	500.00	.0
TOTAL ELECTION	.00	.00	.00	4,500.00	4,500.00	.0

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>COURT</u>						
10-70-100 SALARIES & WAGES	18,216.05	8,758.31	17,386.16	113,000.00	95,613.84	15.4
10-70-101 SPECIAL OFFICER WAGES	63.75	82.50	142.50	1,000.00	857.50	14.3
10-70-105 PAYROLL TAXES	1,388.69	672.69	1,333.68	10,000.00	8,666.32	13.3
10-70-110 EMPLOYEE BENEFITS	3,397.23	1,760.84	3,516.40	22,000.00	18,483.60	16.0
10-70-115 WORKER'S COMPENSATION INS-CIRS	248.00	205.00	205.00	500.00	295.00	41.0
10-70-200 OUTSIDE SERVICES	2,718.54	1,373.43	1,433.43	15,000.00	13,566.57	9.6
10-70-205 POSTAGE	68.48	275.21	275.21	1,200.00	924.79	22.9
10-70-210 PRINTING AND DUPLICATION	143.31	.01	72.57	800.00	727.43	9.1
10-70-215 TELEPHONE/INTERNET	360.33	355.92	355.92	3,000.00	2,644.08	11.9
10-70-225 TRAVEL AND MEETINGS	.00	.00	.00	1,000.00	1,000.00	.0
10-70-305 BANK FEES	2,703.06	932.01	2,169.98	14,000.00	11,830.02	15.5
10-70-340 DUES/MEMBERSHIP	.00	.00	.00	200.00	200.00	.0
10-70-345 EDUCATION AND TRAINING	99.00	.00	.00	1,000.00	1,000.00	.0
10-70-375 UTILITIES	148.20	165.67	165.67	1,500.00	1,334.33	11.0
10-70-380 LEGAL SERVICES	1,847.50	1,342.50	1,342.50	13,000.00	11,657.50	10.3
10-70-395 OFFICE SUPPLIES	354.29	228.15	54.44	2,500.00	2,445.56	2.2
10-70-397 OPERATING SUPPLIES	23.83	107.49	107.49	2,000.00	1,892.51	5.4
10-70-900 EQUIPMENT PURCHASE	.00	.00	.00	2,000.00	2,000.00	.0
TOTAL COURT	31,778.26	16,259.71	28,560.95	203,700.00	175,139.05	14.0
<u>PLANNING</u>						
10-75-200 OUTSIDE SERVICES	.00	.00	.00	4,000.00	4,000.00	.0
10-75-214 DEVELOPER RETAINAGE EXPENSES	736.25	1,681.07	1,737.83	5,000.00	3,262.17	34.8
10-75-216 RED ROCKS CENTRE	9,987.00	.00	.00	.00	.00	.0
10-75-218 ROONEY VALLEY COMMISSION/IGA	.00	.00	.00	5,000.00	5,000.00	.0
10-75-219 CODE ENFORCEMENT	464.00	.00	.00	6,000.00	6,000.00	.0
10-75-225 TRAVEL AND MEETINGS	.00	.00	.00	250.00	250.00	.0
10-75-345 EDUCATION AND TRAINING	.00	.00	.00	500.00	500.00	.0
10-75-380 LEGAL SERVICES	484.50	47.50	47.50	5,000.00	4,952.50	1.0
10-75-410 ENGINEERING SERVICES	.00	820.00	820.00	5,000.00	4,180.00	16.4
10-75-415 PLANNING AND ZONING SERVICES	2,000.00	2,000.00	2,000.00	25,000.00	23,000.00	8.0
10-75-420 COMPREHENSIVE PLAN	.00	9.50	9.50	1,500.00	1,490.50	.6
TOTAL PLANNING	13,671.75	4,558.07	4,614.83	57,250.00	52,635.17	8.1

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	<u>PY ACTUAL</u>	<u>PERIOD ACT</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDE</u>	<u>PCNT</u>
<u>POLICE</u>						
10-80-100 SALARIES & WAGES	88,599.94	60,445.13	118,748.60	688,000.00	569,251.40	17.3
10-80-101 SPECIAL OFFICER WAGES	665.00	700.00	700.00	120,000.00	119,300.00	.6
10-80-102 PARKING ENFORCEMENT WAGES	.00	.00	.00	10,200.00	10,200.00	.0
10-80-105 PAYROLL TAXES	6,702.77	4,618.37	9,019.43	67,000.00	57,980.57	13.5
10-80-110 EMPLOYEE BENEFITS	14,997.46	7,875.87	15,685.29	98,000.00	82,314.71	16.0
10-80-115 WORKER'S COMPENSATION INS-CIRS	27,596.00	21,527.00	21,527.00	41,000.00	19,473.00	52.5
10-80-118 UNIFORM EXPENSE	.00	487.60	517.60	5,500.00	4,982.40	9.4
10-80-200 OUTSIDE SERVICES	2,990.30	3,018.93	3,118.93	9,500.00	6,381.07	32.8
10-80-205 POSTAGE	.00	.00	.00	300.00	300.00	.0
10-80-210 PRINTING AND DUPLICATION	1,060.32	537.82	569.85	6,000.00	5,430.15	9.5
10-80-215 TELEPHONE/INTERNET	1,083.53	1,125.53	1,125.53	7,500.00	6,374.47	15.0
10-80-340 DUES/MEMBERSHIP	75.68	1,118.60	5,118.60	5,000.00	118.60	102.4
10-80-345 EDU., TRAINING & EQUIP. SURCHAR	26,587.52	681.00	681.00	25,000.00	24,319.00	2.7
10-80-355 INSURANCE CIRSA	37,463.00	57,305.62	57,305.62	60,000.00	2,694.38	95.5
10-80-360 GAS, OIL, AND VEHICLE REPAIR	11,643.49	14,748.13	14,748.13	70,000.00	84,748.13	(21.1)
10-80-370 REPAIR AND MAINTENANCE	.00	1,265.65	1,693.65	4,000.00	2,306.35	42.3
10-80-375 UTILITIES	296.40	331.34	331.34	2,000.00	1,668.66	16.6
10-80-380 LEGAL SERVICES	836.25	228.00	228.00	5,000.00	4,772.00	4.6
10-80-391 PARKING TICKET EXPENSE	.00	.00	.00	1,000.00	1,000.00	.0
10-80-395 OFFICE SUPPLIES	1,084.35	427.76	427.76	5,000.00	4,572.24	8.6
10-80-397 OPERATING SUPPLIES	2,775.37	383.25	358.25	9,000.00	8,641.75	4.0
10-80-605 ORDINANCE, FIREARMS SUPPLIES	.00	3,947.89	3,947.89	7,000.00	3,052.11	56.4
10-80-610 HAZARDOUS WASTE AUTHORITY	.00	50.00	50.00	500.00	450.00	10.0
10-80-615 ANIMAL CONTROL	.00	.00	.00	1,000.00	1,000.00	.0
10-80-700 JEFFCO INTERNET	.00	23,798.00	35,832.75	55,000.00	19,167.25	65.2
10-80-900 EQUIPMENT PURCHASE	97.41	333.90	333.90	19,000.00	18,666.10	1.8
10-80-915 CAPITAL EXPENDITURES	36,483.00	.00	.00	.00	.00	.0
TOTAL POLICE	261,037.79	175,459.13	262,572.86	1,321,500.00	1,058,927.14	19.9

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
PUBLIC WORKS						
10-85-100 SALARIES & WAGES	19,923.56	10,195.70	20,454.42	137,000.00	116,545.58	14.9
10-85-105 PAYROLL TAXES	1,475.07	779.92	1,564.67	12,000.00	10,435.33	13.0
10-85-110 EMPLOYEE BENEFITS	3,793.01	1,754.75	3,511.58	16,000.00	12,488.42	22.0
10-85-115 WORKER'S COMPENSATION INS-CIRS	5,362.00	4,835.00	4,835.00	8,500.00	3,665.00	56.9
10-85-200 OUTSIDE SERVICES	5,645.59	2,131.63	2,804.21	15,000.00	12,195.79	18.7
10-85-215 TELEPHONE/INTERNET	382.99	387.67	387.67	3,000.00	2,612.33	12.9
10-85-220 TRASH REMOVAL - SG&B	2,035.25	4,827.99	4,827.99	23,000.00	18,172.01	21.0
10-85-340 DUES/MEMBERSHIP	.00	.00	.00	300.00	300.00	.0
10-85-350 EQUIPMENT RENTAL	.00	.00	.00	2,000.00	2,000.00	.0
10-85-355 INSURANCE CIRSA	11,663.39	10,752.31	10,752.31	13,000.00	2,247.69	82.7
10-85-360 GAS, OIL, AND VEHICLE REPAIR	440.21	478.19	478.19	7,500.00	7,021.81	6.4
10-85-365 BUILDING AND REPAIR MATERIALS	.00	107.82	107.82	15,000.00	14,892.18	.7
10-85-370 REPAIR AND MAINTENANCE	1,093.35	836.96-	836.96-	8,000.00	8,836.96	(10.5)
10-85-373 TREE MAINTENANCE & PLANTING	.00	.00	.00	5,000.00	5,000.00	.0
10-85-375 UTILITIES	524.11	442.01	442.01	10,000.00	9,557.99	4.4
10-85-380 LEGAL SERVICES	.00	361.00	361.00	5,000.00	4,639.00	7.2
10-85-395 OFFICE SUPPLIES	75.08	16.56	157.15-	.00	157.15	.0
10-85-397 OPERATING SUPPLIES	435.56	297.90	297.90	15,000.00	14,702.10	2.0
10-85-410 ENGINEERING SERVICES	.00	.00	.00	8,500.00	8,500.00	.0
10-85-702 STREETS, REPAIRS & MAINTENANCE	115.50	1,835.70	1,835.70	20,000.00	18,164.30	9.2
TOTAL PUBLIC WORKS	52,964.67	38,367.19	51,666.36	323,800.00	272,133.64	16.0

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
HISTORY MUSEUM						
10-90-100 SALARIES & WAGES	15,808.33	9,831.70	19,306.18	105,000.00	85,693.82	18.4
10-90-105 PAYROLL TAXES	1,203.80	750.31	1,473.28	8,500.00	7,028.72	17.3
10-90-110 EMPLOYEE BENEFITS	1,547.32	842.52	1,683.97	11,000.00	9,316.03	15.3
10-90-115 WORKER'S COMPENSATION INS-CIRS	245.00	205.00	205.00	.00	205.00-	.0
10-90-200 OUTSIDE SERVICES	300.00	1,508.43	1,508.43	500.00	1,008.43-	301.7
10-90-205 POSTAGE	.00	.00	.00	200.00	200.00	.0
10-90-210 PRINTING AND DUPLICATION	.00	.00	.00	1,000.00	1,000.00	.0
10-90-215 TELEPHONE	95.25	101.26	101.26	1,800.00	1,698.74	5.6
10-90-225 TRAVEL AND MEETINGS	.00	.00	.00	100.00	100.00	.0
10-90-305 BANK FEES	548.07	320.19	822.75	1,800.00	977.25	45.7
10-90-340 DUES/MEMBERSHIP	.00	.00	.00	200.00	200.00	.0
10-90-345 EDUCATION AND TRAINING	.00	.00	.00	200.00	200.00	.0
10-90-358 INVENTORY - EXPENSE	2,707.92	2,312.99	2,312.99	25,000.00	22,687.01	9.3
10-90-365 BUILDING AND REPAIR MATERIALS	.00	.00	.00	500.00	500.00	.0
10-90-370 REPAIR AND MAINTENANCE	.00	.00	.00	500.00	500.00	.0
10-90-375 UTILITIES	250.91	281.79	281.79	4,000.00	3,718.21	7.0
10-90-380 LEGAL SERVICES	.00	.00	.00	500.00	500.00	.0
10-90-386 WEBSITE	.00	228.00	228.00	4,800.00	4,572.00	4.8
10-90-387 ADVERTISING	1,708.85	1,389.95	1,389.95	8,200.00	6,810.05	17.0
10-90-395 OFFICE SUPPLIES	.00	510.89	510.89	2,500.00	1,989.11	20.4
10-90-397 OPERATING SUPPLIES	650.25	243.65	243.65	3,600.00	3,356.35	6.8
10-90-805 SALES TAX - EXPENSE	.00	.00	.00	2,000.00	2,000.00	.0
10-90-806 DIG EXPENSE	.00	.00	.00	11,160.00	11,160.00	.0
TOTAL HISTORY MUSEUM	25,065.70	18,526.68	30,068.14	193,060.00	162,991.86	15.6
TOTAL FUND EXPENDITURES	475,899.95	311,719.12	452,308.73	2,866,710.00	2,414,401.27	15.8
NET REVENUE OVER EXPENDITURES	(134,456.29)	154,015.45-	152,780.57-	416,403.00-	263,622.43-	(36.7)

TOWN OF MORRISON
BALANCE SHEET
FEBRUARY 28, 2019

UTILITY FUND

ASSETS

20-10100	CASH-COMBINED FUND	454,202.18	
20-12000	ACCOUNTS RECEIVABLE	240,006.83	
20-12450	A/R PROPERTY TAXES	42,218.00	
20-12800	A/R UTILITIES	39,640.37	
20-17000	LAND	45,535.00	
20-17050	WATER RIGHTS	85,243.00	
20-17100	WATER TREATMENT PLANT	7,133,229.24	
20-17150	SEWER TREATMENT PLANT	4,987,674.00	
20-17250	TRANS ,EQUIP.,TOOLS., ETC.	236,105.89	
20-17270	VEHICLES, EQUIPMENT & TOOLS	44,591.78	
20-17300	CONSTRUCTION IN PROCESS	382,171.00	
20-17980	ACCUMULATED DEPRECIATION	(4,240,500.30)	
	TOTAL ASSETS		<u><u>9,430,116.99</u></u>

LIABILITIES AND EQUITY

LIABILITIES

20-22050	DEFERRED TAXES	42,218.00	
20-22060	DEPOSITS ON DEVELOPMENT	40,503.18	
20-25300	SALARIES & WAGES PAYABLE	8,515.05	
20-25310	FEDERAL PAYROLL TAXES	170.07	
20-25320	STATE WITHHOLDING	358.37	
20-25330	STATE UNEMPLOYMENT	778.70	
20-25360	401(K) PENSION	(2,618.64)	
20-25370	INSURANCE PAYABLE	(708.36)	
20-25380	MISCELLANEOUS PR PAYABLES	397.89	
20-25390	ACCRUED VACATION/SICK LEAVE LT	7,066.04	
20-25391	ACCRUED VACATION/SICK LEAVE CU	5,781.30	
	TOTAL LIABILITIES		102,461.60

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
20-29100	NET ASSETS	478,322.41	
20-29200	EMERGENCY RESERVE FUND	132,444.60	
20-29500	INVEST CAP ASSETS - NET OF DEB	4,284,799.59	
20-29550	RETAINED EARNINGS	4,331,713.28	
	REVENUE OVER EXPENDITURES - YTD	100,375.51	
	BALANCE - CURRENT DATE		<u>9,327,655.39</u>
	TOTAL FUND EQUITY		<u>9,327,655.39</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>9,430,116.99</u></u>

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>						
20-31-110	PROPERTY TAXES	1,821.32	.00	.00	.00	.0
20-31-130	SALES TAX - CAPITAL PROJECTS	24,251.92	17,454.20	27,748.67	120,000.00	92,251.33 23.1
TOTAL TAXES		25,873.24	17,454.20	27,748.67	120,000.00	92,251.33 23.1
<u>INTERGOVERNMENTAL</u>						
20-33-405	GRANTS	40,028.17	.00	.00	164,877.00	164,877.00 .0
TOTAL INTERGOVERNMENTAL		40,028.17	.00	.00	164,877.00	164,877.00 .0
<u>OTHER REVENUE</u>						
20-36-805	DEPOSITS ON DEV.	5,856.75	.00	91,411.95	4,000.00	87,411.95- 2285.3
20-36-815	EARNINGS ON DEPOSITS	498.43	33.53	68.27	4,000.00	3,931.73 1.7
TOTAL OTHER REVENUE		6,355.18	33.53	91,480.22	8,000.00	83,480.22- 1143.5
<u>OPERATING REVENUE</u>						
20-37-905	SEWER CONTRACTS - RED ROCKS AM	82,639.01	.00	.00	85,000.00	85,000.00 .0
20-37-910	SEWER REVENUE - FLAT FEES	19,934.30	9,972.75	19,945.28	123,000.00	103,054.72 16.2
20-37-915	TAP AND RESOURCE FEES	61,000.00	.00	.00	18,400.00	18,400.00 .0
20-37-930	WATER USE REVENUE	37,745.62	18,227.53	37,976.97	215,000.00	177,023.03 17.7
20-37-935	MISCELLANEOUS WATER/SEWER REVE	570.00	120.00	250.00	3,000.00	2,750.00 8.3
20-37-940	MT CARBON OPERATING COST REVEN	.00	49,472.01	49,472.01	120,000.00	70,527.99 41.2
20-37-941	RED ROCKS WATER INFRASTR	155,300.70	.00	.00	.00	.00 .0
20-37-942	RED ROCKS WW ENGINEERING REVEN	.00	36,934.02	81,561.65	100,000.00	18,438.35 81.6
20-37-943	RED ROCKS WATER EMPLOYEE REV	3,600.00	4,147.20	8,294.40	42,000.00	33,705.60 19.8
TOTAL OPERATING REVENUE		360,789.63	118,873.51	197,500.31	706,400.00	508,899.69 28.0
TOTAL FUND REVENUE		433,046.22	136,361.24	316,729.20	999,277.00	682,547.80 31.7

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
SEWER EXPENDITURES						
20-40-100 SALARIES & WAGES	20,999.69	10,980.76	21,936.77	133,000.00	111,063.23	16.5
20-40-105 PAYROLL TAXES	1,606.55	841.85	1,681.79	13,000.00	11,318.21	12.9
20-40-110 EMPLOYEE BENEFITS	3,440.76	1,820.12	3,639.43	20,000.00	16,360.57	18.2
20-40-115 WORKER'S COMPENSATION INS-CIRS	3,841.00	2,828.00	2,828.00	5,000.00	2,172.00	56.6
20-40-200 OUTSIDE SERVICES	2,165.31	1,208.44	1,281.02	6,000.00	4,718.98	21.4
20-40-205 POSTAGE	68.48	275.21	275.21	900.00	624.79	30.6
20-40-215 TELEPHONE/INTERNET	933.22	1,288.00	1,288.00	8,000.00	6,712.00	16.1
20-40-225 TRAVEL AND MEETINGS	.00	.00	.00	400.00	400.00	.0
20-40-340 DUES/MEMBERSHIP	2,000.00	2,080.00	2,080.00	4,100.00	2,020.00	50.7
20-40-345 EDUCATION AND TRAINING	302.50	.00	.00	3,000.00	3,000.00	.0
20-40-355 INSURANCE CIRSA	12,413.40	11,502.32	11,502.32	13,000.00	1,497.68	88.5
20-40-360 GAS, OIL, AND VEHICLE REPAIR	182.45	135.51	135.51	1,500.00	1,364.49	9.0
20-40-375 UTILITIES	2,632.94	3,613.48	3,613.48	30,000.00	26,386.52	12.0
20-40-380 LEGAL SERVICES	795.50	970.00	970.00	10,000.00	9,030.00	9.7
20-40-395 OFFICE SUPPLIES	75.08	42.80	42.80	1,000.00	957.20	4.3
20-40-397 OPERATING SUPPLIES	707.87	305.17	305.17	10,000.00	9,694.83	3.1
20-40-401 SCADA	.00	.00	.00	5,000.00	5,000.00	.0
20-40-402 LAB EQUIP./SUPPLIES	.00	.00	.00	1,900.00	1,900.00	.0
20-40-410 ENGINEERING SERVICES	.00	283.78	283.78	8,000.00	7,716.22	3.6
20-40-411 MT. CARBON ENGINEERING	.00	.00	.00	1,000.00	1,000.00	.0
20-40-500 CHEMICALS	981.78	445.24	445.24	10,000.00	9,554.76	4.5
20-40-505 DISCHARGE PERMIT	.00	.00	.00	2,500.00	2,500.00	.0
20-40-508 SLUDGE HAULING	.00	.00	.00	6,500.00	6,500.00	.0
20-40-510 LAB FEES	351.19	.00	169.00	5,000.00	5,169.00	(3.4)
20-40-705 LINE REPAIR AND MAINTENANCE	.00	.00	.00	5,000.00	5,000.00	.0
20-40-708 PLANT REPAIR AND MAINTENANCE	299.67	.00	.00	8,300.00	8,300.00	.0
20-40-709 CONTINGENCY FUND	.00	.00	.00	15,500.00	15,500.00	.0
20-40-803 MOBILE DEWATERING UNIT EXPENSE	.00	.00	.00	5,000.00	5,000.00	.0
20-40-900 EQUIPMENT PURCHASE	900.00	.00	.00	10,000.00	10,000.00	.0
TOTAL SEWER EXPENDITURES	54,697.39	38,620.68	52,139.52	342,600.00	290,460.48	15.2
CAPITAL PROJECTS - UF						
20-42-902 LOW ZONE RECOATING/MIXER	.00	1,277.53	103,896.53	389,754.00	285,857.47	26.7
20-42-905 SEWER JETTER	.00	.00	.00	53,000.00	53,000.00	.0
20-42-906 MEMBRANE MODULES FOR WTP	.00	.00	.00	48,000.00	48,000.00	.0
20-42-907 CLEARWELL	105,508.05	.00	.00	.00	.00	.0
20-42-908 RED ROCKS AMP. WATER	.00	.00	.00	100,000.00	100,000.00	.0
20-42-909 RED ROCKS AMP. WW ENGINEERING	19,685.75	2,718.57	2,718.57	.00	2,718.57	.0
TOTAL CAPITAL PROJECTS - UF	125,193.80	3,996.10	106,615.10	590,754.00	484,138.90	18.1

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
WATER EXPENDITURES						
20-45-100 SALARIES & WAGES	21,141.24	11,053.59	22,082.40	133,000.00	110,917.60	16.6
20-45-105 PAYROLL TAXES	1,617.20	847.34	1,692.80	11,000.00	9,307.20	15.4
20-45-110 EMPLOYEE BENEFITS	3,454.66	1,827.31	3,653.80	20,000.00	16,346.20	18.3
20-45-115 WORKER'S COMPENSATION INS-CIRS	4,207.00	4,168.00	4,168.00	6,000.00	1,832.00	69.5
20-45-200 OUTSIDE SERVICES	1,355.11	1,208.44	1,281.02	10,000.00	8,718.98	12.8
20-45-205 POSTAGE	68.48	275.21	275.21	900.00	624.79	30.6
20-45-215 TELEPHONE/INTERNET	873.77	794.42	794.42	8,000.00	7,205.58	9.9
20-45-225 TRAVEL AND MEETINGS	.00	.00	.00	400.00	400.00	.0
20-45-340 DUES/MEMBERSHIP	2,000.00	2,080.00	2,080.00	3,000.00	920.00	69.3
20-45-345 EDUCATION AND TRAINING	302.50	.00	.00	3,000.00	3,000.00	.0
20-45-355 INSURANCE CIRSA	12,413.40	11,502.31	11,502.31	13,000.00	1,497.69	88.5
20-45-380 GAS, OIL, AND VEHICLE REPAIR	182.45	135.51	135.51	2,700.00	2,564.49	5.0
20-45-375 UTILITIES	2,585.04	2,768.33	2,768.33	45,000.00	42,231.67	6.2
20-45-380 LEGAL SERVICES	171.00	1,036.50	1,036.50	10,000.00	8,983.50	10.4
20-45-381 MOUNT CARBON	.00	582.25	582.25	.00	582.25-	.0
20-45-395 OFFICE SUPPLIES	75.08	42.80	42.80	1,000.00	957.20	4.3
20-45-397 OPERATING SUPPLIES	981.78	854.83	854.83	3,600.00	2,745.17	23.8
20-45-398 METERS	7,799.90	.00	.00	3,000.00	3,000.00	.0
20-45-401 SCADA	1,079.50	.00	.00	12,000.00	12,000.00	.0
20-45-402 LAB EQUIP./SUPPLIES	.00	.00	.00	1,500.00	1,500.00	.0
20-45-410 ENGINEERING SERVICES	644.28	904.22	904.22	20,000.00	19,095.78	4.5
20-45-500 CHEMICALS	1,254.74	1,854.36	1,854.36	8,500.00	6,645.64	21.8
20-45-510 LAB FEES	193.00	46.00	92.00	5,000.00	4,908.00	1.8
20-45-700 DITCH ASSESSMENTS	.00	.00	.00	4,400.00	4,400.00	.0
20-45-703 RAW WATER SUPPLY COSTS	.00	765.60	765.60	12,000.00	11,234.40	6.4
20-45-705 LINE REPAIR AND MAINTENANCE	.00	833.71	833.71	15,000.00	14,166.29	5.6
20-45-708 PLANT REPAIR AND MAINTENANCE	2,458.71	199.00	199.00	20,000.00	19,801.00	1.0
20-45-709 CONTINGENCY FUND	.00	.00	.00	15,000.00	15,000.00	.0
20-45-710 WATER STORAGE ASSESMENT	.00	.00	.00	5,600.00	5,600.00	.0
20-45-900 EQUIPMENT PURCHASE	.00	.00	.00	13,500.00	13,500.00	.0
20-45-912 RESERVOIR SITE II	.00	.00	.00	5,100.00	5,100.00	.0
TOTAL WATER EXPENDITURES	64,858.84	43,779.73	57,599.07	411,200.00	353,600.93	14.0
TOTAL FUND EXPENDITURES	244,750.03	86,396.51	216,353.69	1,344,554.00	1,128,200.31	16.1
NET REVENUE OVER EXPENDITURES	188,296.19	49,984.73	100,375.51	345,277.00-	445,652.51-	29.1

TOWN OF MORRISON
BOARD OF TRUSTEES REGULAR MEETING
MARCH 19, 2019
BOARD ACTION FORM

SUBJECT: Approval of Consent Agenda.

PROCEDURE: Approve the minutes, vouchers, and payroll.

RECOMMENDATION: Approve the Consent Agenda.

TOWN ATTORNEY REVIEW: YES NO

TOWN MANAGER REVUEW: YES NO

MOTION: Motion to approve the Consent Agenda for March 19, 2019.

**TOWN OF MORRISON BOARD OF TRUSTEES
MORRISON TOWN HALL, 110 STONE STREET
REGULAR MEETING OF THE BOARD OF TRUSTEES
TUESDAY, MARCH 5, 2019
6:00 P.M.**

Call to Order. Mayor Sean Forey called the regular Town Board Meeting to order at 6:02 P.M.

Roll Call. Mayor Sean Forey, Trustees Venessa Angell, Katie Gill, Debora Jerome, Paul Sutton, and Christopher Wolfe were present. Trustee Earl Aukland was absent. A quorum was established.

Staff Present. Gerald Dahl (Town Attorney), George Mumma (Police Chief), and Lyndsey Paavilainen (Town Clerk).

Amendments to the Agenda. Angell motioned for the addition of an Executive Session for the purpose of a conference under Charter Section 3.4 and Section 24-6-402(4)(a), (b) and (e), C.R.S., with the Town Attorney, Town Manager, and appropriate staff to receive legal advice and instruct negotiators concerning potential acquisition of real property for court and town office locations. Sutton seconded the motion. All present voted in favor of the motion.

Public to Address the Board. None.

Presentations and Hearings. None.

General Business.

Intergovernmental Agreement with Denver Regarding Wastewater Engineering. Dahl explained this is an amendment of the base water agreement with Denver for service at Red Rocks. Dahl further explained this amendment would provide for engineering construction for the redesign of the Red Rocks wastewater infrastructure. Dahl also noted, the Town Engineer has reviewed the agreement and has recommended approval and stated there will be future amendments for EQR evaluations. Due to Board questions regarding previously approved costs and anticipated total costs, a spreadsheet detailing the costs was requested to be provided. Due to the timing of the project in connection with Denver's approval timeline, Dahl suggested a condition for the agreement to not be effective until Denver approves the agreement as well. Wolfe made a motion to approve the third amendment to the Intergovernmental Agreement with the City and County of Denver dated March 5, 2019 with the conditions that a spreadsheet detailing the projects costs is provided and the agreement will be contingent on Denver's approval. Sutton seconded the motion. All present voted in favor of the motion.

Proposal for Denver Wastewater Construction Project. Angell made a motion to award the Red Rocks EQ Basin Improvements construction to Aslan Construction Inc. in the amount of \$598,400.00. Gill seconded the motion. All present voted in favor of the motion.

Ordinance 472- An Ordinance Approving Transfer of Portions of the Indiana and Yale Right of Way to Jefferson County by Right of Way Deed. Dahl stated when the Town disconnected the Red Rocks Ranch property, a portion of the right of ways were not included and due to the property no longer being in the Town, Jefferson County has requested for remaining rights of way to be conveyed to County. Due to 1985 Plat language, Dahl has

requested to revise the wording of sections of the Ordinance to allow for the possible filing of a Quit Claim Deed. Wolfe made a motion to approve Ordinance 472- An Ordinance Approving the Transfer of Portions of the Indiana and Yale Rights of Way to Jefferson County by Right of Way Deed with the amendments as noted by Dahl. Angell seconded the motion. All present voted in favor of the motion.

Departmental Reports.

Public Works. The Board discussed the new Denver Mountain Parks footbridge, and it was also noted that Fritz inspected the bridge and he determined it was safe. Angell also had questions about snowplowing throughout Town.

Police Department. The Board stated they appreciate the enforcement of the exit lanes as passing lanes.

Museum. The Board discussed how the museum should wait to purchase an artist's sculpture until the location of the Town Offices and Museum is more certain.

Town Manager. Dahl stated Winters is out sick and he has been in communication with her regarding Town business.

Town Attorney. Dahl stated he met with Xcel and CDOT regarding the C470 street lights and while there are differing interpretations on State Statutes, the meeting resulted in Dahl gaining a better understanding of CDOT's argument. While there was no resolution agreed upon in the meeting, Dahl stated it was a productive meeting and after more research is done on both sides, there will more than likely be a follow up meeting.

Consent Agenda. Gill made a motion to approve the Consent Agenda dated March 5, 2019. Wolfe seconded the motion. Jerome abstained. The motion passed with 5 ayes, 0 nays, and 1 abstention.

Board Comments. Jerome wanted to thank the Board and the Town for all their support through her recovery process.

Hogback Article Discussion. The Board decided they would like the Progressive Dinner and Town Clean Up Days, May 4th and 5th, discussed in the Hogback.

Executive Session. Jerome made a motion to go into Executive session for conference under Charter Section 3.4 and Section 24-6-402(4)(a), (b) and (e), C.R.S., with the Town Attorney, Town Manager, and appropriate staff to receive legal advice and instruct negotiators concerning potential acquisition of real property for court and town office locations. Jerome further motioned to return to the open meeting at the end of the Executive Session for the purpose of taking any action deemed necessary. Wolfe seconded the motion. All present voted in favor of the motion.

Forey called the Executive Session to order on Tuesday, March 5, 2019 at 7:07 P.M. Present were: Sean Forey (Mayor), Trustees, Venessa Angell, Katie Gill, Debora Jerome, Paul Sutton

and Christopher Wolfe; Gerald Dahl (Town Attorney) and Lyndsey Paavilainen (Town Clerk). For the purpose of a conference under Charter Section 3.4 and Section 24-6-402(4)(a), (b) and (e), C.R.S., with the Town Attorney, Town Manager, and appropriate staff to receive legal advice and instruct negotiators concerning potential acquisition of real property for court and town office locations.

End of Executive Session. The Executive Session was adjourned at 7:32 P.M.

Wolfe made a motion to direct the Town Attorney to prepare a Purchase and Sale agreement for real property within the Town with the elements discussed in the Executive Session and to bring it back to the Board for consideration at a future date. Angell seconded the motion. All present voted in favor of the motion.

Adjournment. The Regular meeting was adjourned at 7:33 P.M.

TOWN OF MORRISON

Sean Forey, Mayor

ATTEST:

Lyndsey Paavilainen, Town Clerk

Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	*	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
03/08/2019																
PC																
Total PC:		9563	41	41		63,425.62	.00		4,799.60-	4,896.00-	1,994.00-	5,298.53-	46,437.49-		118.25	

PC Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount				
1-00	Regular Pay	2,149.50	.00	Direct Deposit Net	46,437.49-	D	Informational	.00				
2-00	Overtime Pay	82.75	.00	Net	.00		Info Tips Reported	.00				
3-00	Vacation Pay	113.95	.00				Fringe Benefit	118.25				
4-01	Sick Leave Pay	53.67	.00									
5-05	PD Misc Wages	4.00	.00									
6-00	Bereavement	16.00	.00									
7-01	Holiday Pay	16.00	.00									
7-02	Holiday - Floating	16.00	.00									
9-01	Comp Time Earned	12.00	.00									
9-02	Comp Time Used	19.38	.00									
Grand Totals:		2,483.25	.00		46,437.49-			118.25				
Total 03/08/2019:		9563	41	41	63,425.62	.00	4,799.60-	4,896.00-	1,994.00-	5,298.53-	46,437.49-	118.25

Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense *	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
03/08/2019 Hours/Units/Types Summary															
PC	Title	Hours	Units	Net Type		Amount	D	Info Type	Amount						
1-00	Regular Pay	2,149.50	.00	Direct Deposit Net		46,437.49-	D	Informational	.00						
2-00	Overtime Pay	82.75	.00	Net		.00		Info Tips Reported	.00						
3-00	Vacation Pay	113.95	.00					Fringe Benefit	118.25						
4-01	Sick Leave Pay	53.67	.00												
5-05	PD Misc Wages	4.00	.00												
6-00	Bereavement	16.00	.00												
7-01	Holiday Pay	16.00	.00												
7-02	Holiday - Floating	16.00	.00												
9-01	Comp Time Earned	12.00	.00												
9-02	Comp Time Used	19.38	.00												
Grand Totals:		2,483.25	.00			46,437.49-			118.25						
Grand Totals:		9563	41	41	63,425.62	.00		4,799.60-	4,896.00-	1,994.00-	5,298.53-	46,437.49-		118.25	

Grand Totals Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type		Amount	D	Info Type	Amount						
1-00	Regular Pay	2,149.50	.00	Direct Deposit Net		46,437.49-	D	Informational	.00						
2-00	Overtime Pay	82.75	.00	Net		.00		Info Tips Reported	.00						
3-00	Vacation Pay	113.95	.00					Fringe Benefit	118.25						
4-01	Sick Leave Pay	53.67	.00												
5-05	PD Misc Wages	4.00	.00												
6-00	Bereavement	16.00	.00												
7-01	Holiday Pay	16.00	.00												
7-02	Holiday - Floating	16.00	.00												
9-01	Comp Time Earned	12.00	.00												
9-02	Comp Time Used	19.38	.00												

M=Manual Check D=Direct Deposit Net *=Includes EIC T=Tips Reported F=Fringe Benefits

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
		<u>2,483.25</u>	<u>.00</u>		<u>46,437.49-</u>			<u>118.25</u>